

# Meeting Minutes: Freehold Township Board of Health

February 11, 2016

## Opening

1. Call to Order

The February 11, 2016 meeting of the Freehold Township Board of Health was called to order by Vice Chairman Apolito at 6:40 PM. Board members present included: Mr. Ammiano, Dr. Reilly, Ms. Allen and Dr. Apolito. Absent: Chairwoman Lemesevski, Mr. Chudkowski and Dr. Opatut. Also present: Margaret Jahn, Health Officer and Julie Kramer, Recording Secretary.

The following statement was read by Vice Chairman Apolito: "In accordance with the Open Public Meetings Law, c.231, P.L. 1975, this meeting was announced by posting a notice on the bulletin board reserved for that purpose; by mailing such notice to the office of the official newspapers of the Township and by filing such notice with the Township Clerk."

2. Minute Approval – January 2016

A motion to approve the January minutes was offered by Dr. Reilly, seconded by Dr. Apolito and carried by the Board.

3. Activity Reports Approval

A motion to approve the January Activity reports was offered by Dr. Reilly, seconded by Ms. Allen and carried by the Board.

## Discussion

4. Correspondence

The Paul McGuire Annual report was reviewed by the Board.

5. Strategic Plan – update

Ms. Jahn updated the Board on the status of the Strategic Plan. She stated that the Health Department is behind on some goals, but ahead on others. Ms. Jahn mentioned that she has been invited to an FQHC meeting with CentraState in a few weeks and is enthusiastic regarding progress. Mr. Ammiano asked about the letter of intent/support regarding the RWJ grant discussed at previous meetings. Ms. Jahn stated that the letter had not been signed by the Mayor of the Borough. She stated that she wasn't quite sure why it wasn't signed, but thought it might be related to other issues taking priority in the Borough. She thought that the Borough felt like it was "last minute." Ms. Jahn stated that RWJ Foundations did not allow much time for

submissions. Dr. Reilly and Mr. Ammiano offered to help push this project forward and seek support. The Board felt the grant was a win-win.

6. QI Project – Septic Compliance Process

Ms. Jahn reviewed the QI project completed by Health Department employees. The Board reviewed the brochure created as part of the project. The Board thought the brochure was impressive.

7. Accreditation

Since some of the Board members were absent this topic was tabled until the next meeting.

**Closing**

With no further business to discuss and no public comment, a motion to adjourn the meeting at 7:15 was made by Mr. Ammiano, seconded by Mrs. Weissman and carried by the Board.

Respectfully Submitted,

Julie Kramer  
Recording Secretary