



# Township of Freehold

## OFFICE OF THE PLANNING BOARD

One Municipal Plaza, Freehold, NJ 07728

### REORGANIZATION MEETING MINUTES

#### January 17, 2019

Frank Accisano, Esq. acted as Temporary Chairman of the Freehold Township Planning Board to open the Reorganization Meeting.

The Reorganization Meeting of the Planning Board was called to order by Francis Accisano, Esq. on Thursday, January 17, 2019 at 7:00 p.m. at the Freehold Township Municipal Building, One Municipal Plaza, Freehold, New Jersey. Mr. Accisano read the Notice of the Open Public Meetings Law: “In accordance with the Open Public Meetings Law, (c.231.P.L. 1975), this meeting was announced by posting the notice on the bulletin board reserved for that purpose; by mailing such notice on January 22, 2018 to the official newspapers of the Township and by filing such notice with the Township Clerk.”

Mr. Accisano administered the oaths of office for:

- Mayor Barbara McMorrow – Class I (1 year)
- Anthony Ammiano – Class III (1 year)
- John Bazzurro, Class IV (4 years)
- Leon Bruno, Class IV (4 years)
- Robert Shortmeyer, Class IV (4 years)
- Kevin Asadi – Alternate #2 (2 years)

Lester Preston – Mayor’s Designee, Class I (1 year) – was absent from this meeting and would be sworn in as Mayor’s Appointee at the next Planning Board meeting.

Jason Levy – Alternate #3 (1 year) – was absent from this meeting and would be sworn in as Alternate #3 at the next Planning Board meeting.

There was an Attendance roll call:

**Present:** Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Gatto, Ms. Jahn, Mr. Kash, Mayor McMorrow, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

**Absent:** Mr. Coburn, Mr. Preston (Mayor’s designee-for appointment only) and Mr. Levy.

**Also Present:** Frank Accisano, Esq.; Kate Keller, Phillips Preiss, Grygiel, Leheny & Hughes, Township Planning Consultant; Timothy P. White, Township Engineer and Danielle B. Sims, Administrative Officer.

#### Election of Chairman

On motion from Mr. Ammiano, seconded by Ms. Kurtz, Richard Gatto was nominated as Chairman of the Freehold Township Planning Board for 2019. There were no other nominations. A motion to close nominations was made by Mr. Ammiano, seconded by Mayor McMorrow, all in favor, aye. The following members voted in the affirmative: Aye: Mayor McMorrow, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.



**Election of Vice Chairman**

On motion from Mr. Ammiano, seconded by Mayor McMorrow, Robert Kash was nominated as Vice Chairman of the Freehold Township Planning Board for 2019. There were no other nominations. There was a roll call vote with the following members voting in the affirmative: Mayor McMorrow, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

**Election of Secretary**

On motion from Mr. Ammiano, seconded by Mayor McMorrow, Robert Shortmeyer was nominated as Secretary of the Freehold Township Planning Board for 2019. There were no other nominations. There was a roll call vote with the following members voting in the affirmative: Mayor McMorrow, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

**Adoption of the Rules, Regulations and Procedures** (as amended on January 17, 2019)

Mr. Gatto reviewed the two minor changes in the Rules and Regulations with the amended date of January 17, 2019, changing the end time of the meetings to reflect the earlier start time of the Board (from several years earlier) and adding a provision for any applicant requesting an extension of time to be no less than 180 days. A motion was made by Mr. Shortmeyer, seconded by Mr. Kash that the Planning Board adopt the Rules and Regulations with an amended date of January 17, 2019. There was a roll call vote with the following members voting in the affirmative: Mayor McMorrow, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

**Establishment Meeting Schedule for 2019 and setting Reorganization Meeting date for 2020**

On motion from Mr. Ammiano, seconded by Ms. Jahn, the Board voted to adopt the 2019 Meeting Schedule, and setting the 2020 Reorganization meeting date for January 16, 2020. There was a roll call vote with the following members voting in the affirmative: Mayor McMorrow, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

**Professional Consultants for 2019**

**Appointment of Board Attorney – Francis C. Accisano, Esq.**

On motion from Mr. Ammiano, seconded by Mr. Shortmeyer, Francis C. Accisano, Esq. was appointed as Board Attorney for 2019. There was a roll call vote with the following members voting in the affirmative: Mayor McMorrow, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

Mr. Gatto acknowledged Mr. Accisano, this being his 40<sup>th</sup> year representing the Board. Mr. Accisano thanked the Board and announced that this will also be his last year representing the Board as he will be retiring after this year. The Board wished him the best and thanked him.

**Appointment of Planning Consultant – Paul A. Phillips of Phillips Preiss, Grygiel, Leheny & Hughes**

On motion from Mr. Shortmeyer, seconded by Mr. Ammiano, Phillips Preiss, Grygiel, Leheny & Hughes was appointed as Planning Consultant for 2019. There was a roll call vote with the following members voting in the affirmative: Mayor McMorrow, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.



**Appointment of Planning Consultant** – Thomas A. Thomas of Thomas Planning Associates, LLC

On motion from Mr. Kash, seconded by Ms. Jahn, Thomas Planning Associates, LLC was appointed as Planning Consultant for 2019. There was a roll call vote with the following members voting in the affirmative: Mayor McMorrow, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

**Appointment of Engineer** – Timothy P. White, P.E., P.L.S., Township Engineer

On motion from Mr. Ammiano, seconded by Mr. Kash, Timothy P. White was appointed as Planning Board Engineer for 2019. There was a roll call vote with the following members voting in the affirmative: Mayor McMorrow, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

**Resolution Adopting the “2017 Annual Report pursuant to N.J.S.A. 40:55D-70.1”**

There was a motion from Mr. Ammiano to adopt the 2017 Annual Report, which was seconded by Mr. Shortmeyer. There were no comments from the Board. The Planning Board adopted the 2017 Annual Report with the following members voting in the affirmative: Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Gatto, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

**Designation of the Official Newspapers** – Asbury Park Press and The News Transcript

On motion from Mr. Shortmeyer, seconded by Mayor McMorrow, the Asbury Park Press and The News Transcript were designated as the Official Newspapers for the Freehold Township Planning Board for 2019. There was a roll call vote with the following members voting in the affirmative: Mayor McMorrow, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.


**Planning Board Sub-Committee Appointments**

As Chairman, Mr. Gatto appointed the Planning Board Sub-Committees as noted. No formal action was required. (A copy of the Planning Board Sub-Committees will be attached to these Minutes)

**ADJOURNMENT:**

There being no further business on the reorganization agenda, Mr. Gatto adjourned the reorganization meeting. The reorganization meeting concluded at 7:15 p.m. The Planning Board went directly into the scheduled Regular meeting.

Respectfully Submitted,

  
Robert H. Shortmeyer  
Secretary