

1. Agenda

Documents:

[TCAGENDA020822.PDF](#)

1.1. Resolutions And Ordinances

Documents:

[TCRESORD020822.PDF](#)

FREEHOLD TOWNSHIP COMMITTEE AGENDA

WORKSHOP MEETING

FEBRUARY 8, 2022

8:00 P.M.

1. Announcement to Open Public Meetings Act:

“In accordance with the Open Public Meetings Law, (c. 231 P.L. 1975), this Meeting was announced on January 10, 2022 by: 1.) posting a notice on the bulletin board in the Municipal Building reserved for that purpose, 2.) by forwarding such notice to the offices of the official newspapers of the Township and 3.) by filing such notice with the Township Clerk.”

2. Pledge of Allegiance
3. Roll Call
4. Approval of Previous Minutes
5. Report – ABC Social Affair Permit – Silvermead Community Club – St. Patrick’s Dance Social Affair – March 12, 2022 – 6:00 p.m. to – 10:00 p.m.

NEW BUSINESS

- * 6. R-22-42 – Resolution Declaring Acceptance and Final Payment of Contract 20-15 Police Shooting Range Facility Improvements
- * 7. R-22-43 - Resolution Approving Consolidated Bills List

- * Attachments

FORMAL ACTION – CONSENT AGENDA RESOLUTIONS

Matters listed under the items of “Consent Agenda” are required to conduct the day-to-day operations of the Township and will be enacted by one (1) motion in the form listed below. There will be no separate discussion of these items. If discussion of any item is desired, that item will be considered separately.

- * 8. R-22-44 – Resolution Disbursing Overpayments of Taxes and Water/Sewer

- * 9. R-22-45 – Resolution Authorizing Execution of a Contract with Jobs4Blue for Coordination of Off-Duty Employment of Police Officers

- * 10. R-22-46 – Resolution Awarding a Two-Year Contract for Well Maintenance and Motor Repairs for the Utilities Department

- * 11. R-22-47 – Resolution Authorizing the Award of a Contract for the Township’s Offsite Record Storage

- * 12. R-22-48 - Resolution Authorizing the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations within the Township of Freehold

AUDIENCE

TOWNSHIP COMMITTEE COMMENTS

ADJOURNMENT

7:00 P.M. – EXECUTIVE SESSION

* Open Public Meetings Act – Resolution R-22-C – Executive Session

1. PERSONNEL

1A. Shade Tree Commission Membership Interview

1B. Status Update – Various Matters

2. ATTORNEY-CLIENT PRIVILEGE

2A. Potential Redevelopment – Block 49



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-22-42

Date of Adoption: February 8, 2022

**TITLE: RESOLUTION DECLARING ACCEPTANCE AND FINAL
PAYMENT OF CONTRACT 20-15 POLICE SHOOTING RANGE
FACILITY IMPROVEMENTS**

- - - R E S O L U T I O N - - -

WHEREAS, a contract was awarded to Meggitt Training Systems, Inc. by Resolution R-20-308 on December 22, 2020, for the Police Shooting Range Facility Improvements in the amount of \$330,660.04; and,

WHEREAS, Change Order Number 1 in the amount of \$8,077.06 was authorized by Resolution R-21-194 on August 17, 2021 bringing the Contract amount to \$338,737.10; and,

WHEREAS, the Director of I.T. and Facilities, by memorandum, dated February 2, 2022, advises that the above-referenced Project has been completed and recommends acceptance of the Contract; and,

WHEREAS, Meggitt Training Systems, Inc. has submitted a one-year Maintenance Bond in accordance with the terms of the bid specifications;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Freehold, based on the above referenced recommendations, accepts the public project known as Contract 20-15 Police Shooting Range Facility Improvements and authorizes final payment be made to Meggitt Training Systems, Inc.;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to the Director of Finance, the Director of I.T. and Facilities, the Purchasing Agent and Meggitt Training Systems, Inc.

No. R-22-42

VOTE OF THE TOWNSHIP COMMITTEE							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mr. Preston							
Mr. Walker							
Mayor Fasano							

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold
Monmouth County, New Jersey

No: R-22-43

Date of Adoption: February 8, 2022

TITLE: RESOLUTION APPROVING CONSOLIDATED BILLS LIST

--- RESOLUTION ---

BE IT RESOLVED by the Township Committee of the Township of Freehold that the vouchers listed on the Consolidated Bills List, in the amount of \$15,843,285.05 dated February 8, 2022 as presented by the Township Treasurer/Chief Financial Officer, be paid from existing appropriations subject to adoption of resolution authorizing expenditures.

No. R-22-43

VOTE OF THE TOWNSHIP COMMITTEE							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mr. Preston							
Mr. Walker							
Mayor Fasano							

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-22-44

Date of Adoption: February 8, 2022

TITLE: RESOLUTION DISBURSING OVERPAYMENTS OF TAXES AND WATER/SEWER

- - - R E S O L U T I O N - - -

WHEREAS, certain property owners have a credit balance on their accounts; and,

WHEREAS, the following Taxpayer Schedules include a 2022 Overpayment of Taxes and a 2021 Overpayment of Water/Sewer; applicable to the blocks and lots and in the amounts set forth; and,

WHEREAS, the Tax Collector of the Township of Freehold has certified to the Township Committee of the Township of Freehold that the items designated with the word "REFUND" on Schedules A and B be refunded to the names appearing below;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that the refunds be made to the taxpayers appearing on Schedules A and B and the checks for the aforesaid refunds be issued by the Treasurer;

BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized to make corrections and notations upon the Municipal records as may be necessary to effect this Resolution;

BE IT FURTHER RESOLVED by the Township Committee of the Township of Freehold that the Township Clerk is hereby authorized to forward a certified copy of the within Resolution to the Tax Collector and Treasurer/Director of Finance.

SCHEDULE A
2022 - OVERPAYMENT OF TAXES - REFUND

67.03	13	SARCHAPONE, WILLIAM 41 ANDORRA TERRACE FREEHOLD, NJ 07728	\$2,557.02
72.01	6	MUSCOLO, FRANK & NICOLE 42 MILITIA HILL RD FREEHOLD, NJ 07728	\$2,767.23
		TOTAL	\$5,324.25

SCHEDULE B
2021 - WATER/SEWER OVERPAYMENT - REFUND

83	1.01	EDGEWOOD PROPERTIES, INC 1260 STELTON RD PISCATAWAY, NJ 08854	\$41,200.32
		TOTAL	\$41,200.32

TOTAL REFUNDED \$46,524.57

No. R-22-44

VOTE OF THE TOWNSHIP COMMITTEE							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mr. Preston							
Mr. Walker							
Mayor Fasano							

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-22-45

Date of Adoption: February 8, 2022

TITLE: RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH JOBS4BLUE FOR COORDINATION OF OFF-DUTY EMPLOYMENT OF POLICE OFFICERS

- - - R E S O L U T I O N - - -

WHEREAS, the Township of Freehold has a need for services relating to the coordination and billing of off-duty employment of police officers for police related activities; and,

WHEREAS, the Township utilizes Police Officer Scheduling System produced by VCS Human Capital Management for the scheduling of Police Officers; and,

WHEREAS, N.J.S.A. 40A:11-5(1)(dd) provides for the provision or performance of goods and services for the support or maintenance of proprietary computer hardware and software: and,

WHEREAS, Jobs4Blue, a subsidiary of VCS Human Capital Management currently handles scheduling of Officers for off-duty work, has proposed a contract to provide the needed service for the off-duty work to include all scheduling as well as the collection of fees due to the Township, at no cost to the Township, by charging the outside organizations who request the service an administrative fee of eight (8%) percent of the costs charged and paid to the Township;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Freehold herein authorizes the execution of a Contract between the Township of Freehold and Jobs4Blue for the coordination of billing of off-duty employment of police officers for police related activities,

BE IT FURTHER RESOLVED, that certified copies of the within Resolution be forwarded to the Director of Finance, the Chief of Police, the Purchasing Agent and Jobs4Blue.

No. R-22-45

VOTE OF THE TOWNSHIP COMMITTEE							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mr. Preston							
Mr. Walker							
Mayor Fasano							

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-22-46

Date of Adoption: February 8, 2022

TITLE: RESOLUTION AWARDING A TWO-YEAR CONTRACT FOR WELL MAINTENANCE AND MOTOR REPAIRS FOR THE UTILITIES DEPARTMENT

- - - R E S O L U T I O N - - -

WHEREAS, the Township Purchasing Agent accepted bids for a Two-Year Contract for Well Maintenance and Motor Repairs for the Utilities Department on Tuesday, January 25, 2022 at 10:00 A.M.; and,

WHEREAS, the following bid was received:

	Base Bid Amount 2022	Base Bid Amount 2023
A.C. Schultes, Inc. 664 S. Evergreen Avenue Woodbury Heights, NJ 08097	\$39,920.00	\$39,920.00

WHEREAS, the Superintendent of Utilities, by memorandum dated February 1, 2022, recommends award of a contract to the sole bidder, A.C. Schultes, Inc., in the estimated base amount of \$79,840.00; and,

WHEREAS, the Director of Finance has certified to the Township Clerk that funds are available in the following accounts, contingent upon the necessary funds being appropriated by the Governing Body in the 2022 and 2023 Municipal Budgets:

2-09-55-502-502-206
3-09-55-502-502-206;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Freehold herein awards a Two-Year Contract for Well Maintenance and Motor Repairs for the Utilities Department to A.C. Schultes, Inc., in accordance with the bid specifications, in the estimated amount of \$79,840.00;

BE IT FURTHER RESOLVED that certified copies of the within Resolution be forwarded to the Director of Finance, Superintendent of Utilities, Purchasing Agent and A.C. Schultes, Inc.

No. R-22- 46

VOTE OF THE TOWNSHIP COMMITTEE							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mr. Preston							
Mr. Walker							
Mayor Fasano							

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-22-47

Date of Adoption: February 8, 2022

**TITLE: RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT
FOR THE TOWNSHIP'S OFFSITE RECORD STORAGE**

- - - R E S O L U T I O N - - -

WHEREAS, the Township of Freehold has a need for Offsite Record Storage as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the acquisition will not exceed that Township's bid threshold, but will exceed \$17,500.00 in vendor aggregation; and,

WHEREAS, the anticipated term of this contract is one year; and,

WHEREAS, GRM Information Management Service can supply the Township with the required services for a cost not to exceed \$35,000.00; and,

WHEREAS, GRM Information Management Service has completed and submitted a Business Entity Disclosure Certification which certifies that GRM Information Management Service has not made any reportable contributions to a political or candidate committee in the Township of Freehold, County of Monmouth, in the previous one year, and that the contract will prohibit GRM Information Management Service from making any reportable contributions through the term of the contract; and,

WHEREAS, the Director of Finance has certified to the Township Clerk that funds are available in the following Budget Accounts contingent upon the necessary funds being appropriated by the Governing Body in the 2022 and 2023 Municipal Budgets:

2-01-20-120-120-210 and 3-01-20-120-120-210-Not to Exceed \$35,000.00;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that a Contract for Offsite Record Storage is hereby authorized with GRM Information Management Service in an amount not to exceed \$35,000.00;

BE IT FURTHER RESOLVED that certified copies of the within Resolution be forwarded to the Director of Finance, the Township Clerk, the Purchasing Agent and GRM Information Management Service.

No. R-22-47

VOTE OF THE TOWNSHIP COMMITTEE							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mr. Preston							
Mr. Walker							
Mayor Fasano							

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-22-48

Date of Adoption: February 8, 2022

TITLE: RESOLUTION AUTHORIZING THE COUNTY OF MONMOUTH MOSQUITO CONTROL DIVISION TO CONDUCT AERIAL MOSQUITO CONTROL OPERATIONS WITHIN THE TOWNSHIP OF FREEHOLD

- - - R E S O L U T I O N - - -

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to NJSA 26:9-27 et seq. has elected, through its Mosquito Control Division, to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the County; and,

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the County of Monmouth; and,

WHEREAS, prior to conducting aerial dispensing operations over a designated "congested area," the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and,

WHEREAS, the Township of Freehold is designated as a "congested area" by the Federal Aviation Administration, and the County has requested that this Governing Body consent to its proposed aerial dispensing operations;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the Municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both, with the understanding that:

- a. the County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
- b. such operations will be performed in compliance with applicable Federal and State regulations, and
- c. the County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

BE IT FURTHER RESOLVED that a certified copy of the within Resolution shall be forwarded to Victoria Thompson, Superintendent, Monmouth County Mosquito Control Division, 1901 Wayside Road, Tinton Falls, NJ 07724; the Freehold Township Police Chief; the Freehold Township Health Officer; the Freehold Township Public Works Superintendent and the Freehold Township Superintendent of Parks and Recreation.

No. R-22-48

VOTE OF THE TOWNSHIP COMMITTEE							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mr. Preston							
Mr. Walker							
Mayor Fasano							

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent