

# **FREEHOLD TOWNSHIP REORGANIZATION MEETING**

## **A G E N D A**

**JANUARY 6, 2023 ---- 6:30 P.M.**

1. MEETING CALLED TO ORDER
2. ANNOUNCEMENT REGARDING OPEN PUBLIC MEETINGS ACT:  
  
“IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS LAW, THIS MEETING WAS ANNOUNCED ON NOVEMBER 7, 2022 BY POSTING A NOTICE ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING RESERVED FOR THAT PURPOSE, BY FORWARDING SUCH NOTICE TO THE OFFICES OF THE OFFICIAL NEWSPAPERS OF THE TOWNSHIP AND BY FILING SUCH NOTICE WITH THE TOWNSHIP CLERK”
3. MOMENT OF SILENCE/SALUTE TO FLAG
4. APPOINTMENT OF TEMPORARY CHAIRMAN
5. ROLL CALL VOTE FOR TEMPORARY CHAIRMAN
6. OATH OF OFFICE ADMINISTERED TO MRS. FASANO
7. NOMINATIONS FOR 2023 MAYOR
8. ELECTION OF MAYOR
9. OATH OF OFFICE ADMINISTERED TO 2023 MAYOR
10. NOMINATIONS FOR 2023 DEPUTY MAYOR
11. ELECTION OF 2023 DEPUTY MAYOR
12. OATH OF OFFICE ADMINISTERED TO 2023 DEPUTY MAYOR

## **RESOLUTIONS**

RESOLUTION – REAPPOINTING ANTHONY J. VECCHIO, ESQ. AS  
R-23-1 MUNICIPAL COURT PROSECUTOR

RESOLUTION – APPOINTING LORRAINE NIELSON, ESQ. AND  
R-23-2 THERESA McGUIRE, ESQ. AS ALTERNATE MUNICIPAL  
COURT PROSECUTORS

RESOLUTION – REAPPOINTING SOPHIA SHALABY, ESQ. AS MUNICIPAL  
R-23-3 COURT PUBLIC DEFENDER

RESOLUTION – RESOLUTION REAPPOINTING PAUL VITALE AS  
R-23-4 CONSTRUCTION OFFICIAL

RESOLUTION – RESOLUTION APPOINTING JEFFREY C. ELSASSER AND  
R-23-5 ANDREA DIGIOVANNI AS QUALIFIED PURCHASING AGENTS  
AND SETTING BID THRESHOLD

RESOLUTION – AUTHORIZING 2023 PROFESSIONAL SERVICES CONTRACTS  
R-23-6

### **THE FOLLOWING APPOINTMENTS OF OFFICIALS FOR 2023:**

ALAN C. WALKER -	POLICE COMMISSIONER
KRISTIN BARTOLOMEO -	DEPUTY MUNICIPAL CLERK
MARGARET JAHN -	DOG REGISTRAR
PAUL VITALE -	ADA COMPLIANCE OFFICER

### **THE FOLLOWING AUTHORIZATIONS FOR 2023:**

LESTER A. PRESTON, JR. - TO SIGN CHECKS IN THE ABSENCE OR DISABILITY  
OF THE MAYOR

PETER R. VALESİ – TO SIGN CHECKS IN THE ABSENCE OR DISABILITY  
OF THE TOWNSHIP TREASURER

## **APPOINTMENTS BY THE MAYOR**

### **PLANNING BOARD**

AS MAYOR, MR. WALKER WILL SERVE

MAUREEN FASANO - CLASS III MEMBER/TOWNSHIP COMMITTEE MEMBER

LESTER A. PRESTON, JR. - CLASS I MEMBER/MAYOR'S DESIGNEE

MATTHEW BARBIERI

JOHN BAZZURRO

LEON BRUNO, JR.

CHRISTOPHER MARION

MICHAEL PUCCI

ROBERT SHORTMEYER

### **BOARD OF PARKS AND RECREATION COMMISSIONERS**

ROBERT NITTI

CONSTANCE ROEDER

TODD ROWOHLT

### **HISTORIC PRESERVATION COMMISSION**

MAUREEN FASANO

MICHAEL BERMAN

STEPHEN DOWNEY

KEVIN MARSHALL

DAVID SEME

MEG THOMANN

### **SHADE TREE COMMISSION**

ALAN C. WALKER

KURT DAVIS

## **APPOINTMENTS BY THE TOWNSHIP COMMITTEE**

### **EMERGENCY MANAGEMENT COUNCIL**

THOMAS L. COOK

GEORGE BAUMANN

NEIL DICKSTEIN

CRAIG HAAS

JUSTIN HOLLEY

STEPHEN SOLOWEY

DANIELLE VAN WERT

**FIRE PREVENTION BOARD**

GEORGE BAUMANN  
EVAN BERMAN  
CRAIG HAAS  
JUSTIN HOLLEY  
SHAUN REILLY  
LAWRENCE STORY  
PAUL VITALE

**CABLE T.V. ADVISORY COMMITTEE**

THOMAS L. COOK  
PAUL HESSLER

**STREET NAME REVIEW COMMITTEE**

THOMAS L. COOK  
LESTER A. PRESTON, JR.  
GEORGE BAUMANN  
MICHAEL CELANO  
JASON LEVY  
SHAUN REILLY

**LAKE TOPANEMUS COMMISSION**

CHRISTOPHER KEAN  
MICHAEL PHILLIPS

**APPOINTMENTS BY THE MAYOR**

**ENVIRONMENTAL COMMISSION**

ANTHONY J. AMMIANO  
JASON LEVY  
WILLIAM LOMBARDI  
LINDA LOPES

**MONMOUTH COUNTY SENIOR CITIZENS COORDINATORS COUNCIL**

PAUL HESSLER  
MARIE BAYERLE

**GYPSY MOTH COORDINATOR**

THOMAS RITCHIE DESIGNATED FOR 2023

**HUMAN RELATIONS COUNCIL**

MAUREEN FASANO  
DON CRUZ  
PASTOR MATT JONES  
JOANN PRICE  
DANIEL REHBERG

**MAYOR'S REP. TO GOVERNOR'S COUNCIL ON ALCOHOL & DRUG ABUSE**

JAY ROBINSON

**APPOINTMENTS BY THE TOWNSHIP COMMITTEE**

**BOARD OF HEALTH**

EILEEN ALLEN  
DEBRA KING  
ROBIN LEMESEVSKI  
ALENE OPATUT  
LISA PORTH

**CLEAN COMMUNITIES ADVISORY BOARD**

SCOTT HIGGINS  
FRANK LUCIA  
ROBERT MCDAID  
PETER VALES  
ROBERT ZUPA

**MUNICIPAL ALLIANCE TO PREVENT SUBSTANCE ABUSE COMMITTEE**

LINDA ALTINI  
GEORGE BAUMANN  
LESTER A. PRESTON, JR.

**TRANSPORTATION BOARD**

JAMES MAURO

**YOUTH GUIDANCE COUNCIL**

ALAN C. WALKER  
WILLIAM KETELAAR

**TOWNSHIP PHYSICIANS**

DR. LESLIE SOJKA, MEDICAL DOCTOR  
DR. ROBERT PEDOWITZ, MEDICAL DOCTOR  
DR. MARK WHITE, PSYCHOLOGIST

**OFFICIAL NEWSPAPERS**

ASBURY PARK PRESS  
NEWS TRANSCRIPT

**CONSENT AGENDA** - Note: Matters listed under the items of “Consent Agenda” are required to conduct the day-to-day operations of the Township, and will be enacted by one (1) motion in the form listed below. There will be no separate discussion of these items. If discussion is desired of any item, that item will be considered separately.

RESOLUTION - APPOINTING ANDREA DIGIOVANNI AS PUBLIC AGENCY  
R-23-7 COMPLIANCE OFFICER FOR 2023

RESOLUTION - APPOINTING SANABEL ABOUZEINA AS FUTURE  
R-23-8 ASSESSMENT SEARCH OFFICER FOR 2023

RESOLUTION - APPOINTING ANDREA DIGIOVANNI AS COMMUNITY  
R-23-9 DEVELOPMENT REPRESENTATIVE AND TODD BROWN  
AS ALTERNATE FOR 2023

RESOLUTION – APPOINTING CHRISTOPHER BRUNNER AND MARK WODELL  
R-23-10 AS CLASS II SPECIAL OFFICERS FOR 2023

RESOLUTION – APPOINTING JOSEPH LYNCH, WILLIAM RODRIGUEZ, JR.,  
R-23-11 SALVATORE SIINO AND JEFFREY TITUS AS CLASS III  
SPECIAL OFFICERS FOR 2023

RESOLUTION – ADOPTION OF TEMPORARY BUDGET FOR 2023  
R-23-12

RESOLUTION – AUTHORIZING THE TOWNSHIP OF FREEHOLD 2023  
R-23-13 CASH MANAGEMENT PLAN

RESOLUTION – SETTING SALARIES IN ACCORDANCE WITH THE 2023  
R-23-14 SALARY ORDINANCE

RESOLUTION – AUTHORIZING THE CANCELLATION OF CERTAIN TAX SALE  
R-23-15 CERTIFICATES DURING 2023

RESOLUTION - AUTHORIZING VARIOUS ACTIONS TO BE TAKEN  
R-23-16 THROUGHOUT 2023 BY THE TAX ASSESSOR AND  
TAX COLLECTOR

RESOLUTION - SETTING THE INTEREST RATE ON DELINQUENT TAXES  
R-23-17

RESOLUTION – AUTHORIZING AGREEMENT WITH BROWN & BROWN  
R-23-18 METRO, INC. FOR RISK MANAGEMENT CONSULTANT  
SERVICES

RESOLUTION - CONSTITUTING AN AGREEMENT WITH CERTAIN STATE  
R-23-19 CONTRACT VENDORS

RESOLUTION - ESTABLISHING TOWNSHIP COMMITTEE MEETING  
R-23-20 DATES FOR 2023

**MAYOR'S APPOINTMENT OF SUB-COMMITTEES**

**LEGAL & JUSTICE**

CHAIRPERSONS: Alan C. Walker & Maureen Fasano

**FINANCE & ADMINISTRATION**

CHAIRPERSONS: Anthony J. Ammiano & Alan C. Walker

**SOCIAL SERVICES & PUBLIC WORKS**

CHAIRPERSONS: Thomas L. Cook & Lester A. Preston, Jr.

**LAW ENFORCEMENT, SERVICES & ACTIVITIES**

CHAIRPERSONS: Maureen Fasano & Anthony J. Ammiano

**PLANNING, ZONING & ENGINEERING**

CHAIRPERSONS: Lester A. Preston, Jr. & Thomas L. Cook

**PERSONNEL COMMITTEE**

P. Valesi  
A. Ammiano  
T. Cook  
L. Preston (Alternate)

\* \* \* \* \*

QUESTIONS/COMMENTS FROM THE PUBLIC

REMARKS AND/OR OTHER ACTION BY COMMITTEE

ADJOURNMENT





# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-1

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION REAPPOINTING ANTHONY J. VECCHIO, ESQ. AS  
MUNICIPAL COURT PROSECUTOR**

## **- - - R E S O L U T I O N - - -**

WHEREAS, Anthony J. Vecchio, Esq. has been effectively serving as Municipal Court Prosecutor for the Township of Freehold; and,

WHEREAS, the Township Administrator, on behalf of the Township Committee, has recommended that Anthony J. Vecchio, Esq., be reappointed;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that Anthony J. Vecchio, Esq. be and is herein reappointed Municipal Court Prosecutor, in accordance with Township Ordinance, through December 31, 2023;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to the following:

1. Assignment Judge, Superior Court  
Monmouth County Court House  
71 Monument Park  
Freehold, NJ 07728
2. Administrative Office of the Courts, CN 986, Trenton, NJ 07625
3. Anthony J. Vecchio, Esq., Municipal Court Prosecutor
4. Denise Yuhas, Municipal Court Administrator
5. Peter R. Valesi, Township Administrator
6. Jeffrey C. Elsasser, Chief Financial Officer

No. R-23-1

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-2

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION APPOINTING LORRAINE NIELSON, ESQ. AND  
THERESA MCGUIRE, ESQ. AS ALTERNATE MUNICIPAL COURT  
PROSECUTORS**

## **- - - R E S O L U T I O N - - -**

WHEREAS, in accordance with regulations for municipal courts, effective January 1, 2017, individuals substituting for Municipal Court Prosecutors must be designated by resolutions of the corresponding municipalities; and,

WHEREAS, the Township Administrator, on behalf of the Township Committee, has recommended that Lorraine Nielson, Esq. and Theresa McGuire, Esq. be appointed as Alternate Municipal Court Prosecutors;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that Lorraine Nielson, Esq. and Theresa McGuire, Esq. be and are herein appointed Alternate Municipal Court Prosecutors through December 31, 2023;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to the following:

1. Assignment Judge, Superior Court  
Monmouth County Court House  
71 Monument Park  
Freehold, NJ 07728
2. Administrative Office of the Courts, CN 986, Trenton, NJ 07625
3. Lorraine Nielson, Esq.
4. Theresa McGuire, Esq.
5. Denise Yuhas, Municipal Court Administrator

6. Peter R. Valesi, Township Administrator
7. Jeffrey C. Elsasser, Chief Financial Officer

No. R-23-2

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-3

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION REAPPOINTING SOPHIA SHALABY, ESQ. AS  
MUNICIPAL COURT PUBLIC DEFENDER**

## **- - - R E S O L U T I O N - - -**

WHEREAS, in accordance with Township Ordinance, a Municipal Court Public Defender may be appointed for the Township of Freehold; and,

WHEREAS, the Township Administrator, on behalf of the Township Committee, has recommended that Sophia Shalaby, Esq. of the Law Offices of Sophia M. Shalaby, LLC, be reappointed;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that Sophia Shalaby, Esq. be and is hereby reappointed Municipal Court Public Defender through December 31, 2023;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to the following:

1. Assignment Judge, Superior Court  
Monmouth County Court House  
71 Monument Park  
Freehold, NJ 07728
2. Administrative Office of the Courts, CN 986, Trenton, NJ 07625
3. Sophia Shalaby, Esq., Law Offices of Sophia M. Shalaby, LLC
4. Denise Yuhas, Municipal Court Administrator
5. Peter R. Valesi, Township Administrator
6. Jeffrey C. Elsasser, Chief Financial Officer

No. R-23-3

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



*Resolution of the Township of Freehold*  
Monmouth County, New Jersey

No: R-23-4

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION REAPPOINTING PAUL VITALE AS  
CONSTRUCTION OFFICIAL**

**- - - R E S O L U T I O N - - -**

WHEREAS, Freehold Township Ordinance requires the appointment of a Construction Official in the Township of Freehold; and,

WHEREAS, Paul Vitale has served in the Township Construction Department since January 13, 2014, and is duly qualified and holds the required License for the Construction Official position;

NOW, THEREFORE, BE IT RESOLVED that Paul Vitale is hereby appointed Freehold Township Construction Official, effective January 1, 2023, for a four-year term to expire December 31, 2026, in accordance with the State of New Jersey Department of Personnel regulations, at a salary established by Ordinance of the Township Committee;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution shall be forwarded to: Paul Vitale; Peter R. Valesi-Township Administrator; Cheryl Horne-Personnel Officer; and New Jersey Department of Community Affairs Division of Codes and Standards, P.O. Box 800, Trenton, NJ 08625-0800.



No. R-23-4

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-5

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION APPOINTING JEFFREY C. ELSASSER AND  
ANDREA DIGIOVANNI AS QUALIFIED PURCHASING AGENTS  
AND SETTING BID THRESHOLD**

## **- - - R E S O L U T I O N - - -**

WHEREAS, the Local Public Contracts Law gives local contracting units the ability to increase their bid threshold up to the maximum threshold; and,

WHEREAS, NJSA 40A:11-3a permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed, as well as granted the authorization to negotiate and award such contracts below the bid threshold; and,

WHEREAS, NJAC 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and,

WHEREAS, Jeffrey C. Elsasser, who effectively serves as Township Director of Finance and Treasurer, also possesses the designation of Qualified Purchasing Agent, as issued by the Director of the Division of Local Government Services, in accordance with NJAC 5:34-5 et seq.; and,

WHEREAS, Andrea DiGiovanni, who effectively serves as Township Purchasing Agent, also possesses the designation of Qualified Purchasing, as issued by the Director of the Division of Local Government Services, in accordance with NJAC 5:34-5 et seq.;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Freehold hereby appoints Jeffrey C. Elsasser and Andrea DiGiovanni as Qualified Purchasing Agents, through December 31, 2023 to exercise the duties of Purchasing Agent, pursuant to NJSA 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity of the contracting unit;

BE IT FURTHER RESOLVED that the Township Committee of the Township of Freehold, in the County of Monmouth, State of New Jersey, hereby increases its bid threshold up to the maximum threshold set by the State or any increased thresholds approved by the State thereafter;

BE IT FURTHER RESOLVED that, in accordance with NJAC 5:34-5.2, the Township Clerk shall forward a certified copy of the within Resolution to the following:

- Director, New Jersey Department of Community Affairs  
Division of Local Government Services  
101 South Broad Street - P.O. Box 803  
Trenton, NJ 08625-0803
- Jeffrey C. Elsasser, Township Director of Finance/Treasurer
- Andrea DiGiovanni, Township Purchasing Agent
- Peter R. Valesi, Township Administrator

No. R-23-5

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



*Resolution of the Township of Freehold*  
Monmouth County, New Jersey

No: R-23-6

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION AUTHORIZING 2023 PROFESSIONAL SERVICES  
CONTRACTS**

**- - - R E S O L U T I O N - - -**

WHEREAS, the Township of Freehold has a need to acquire the services of various professionals and consultants to advise the Township Committee and Administration, and perform such professional services as may be required, pursuant to NJSA 19:44A-20.5 et seq., thereby assuring that the parties awarded the Contracts will continue to be restricted in its political contributions under the State Pay to Play Law; and,

WHEREAS, the Purchasing Agent has certified that the cost of each of these Contracts may or will exceed \$17,500.00; and,

WHEREAS, the Township Committee is awarding these Contracts under a "fair and open process" that has included public solicitation of qualifications; and,

WHEREAS, publicly advertised requests for qualifications were posted on the Township's website and on November 9, 2022, proposals were publicly opened for Professional Services - 2023; and,

WHEREAS the Chief Financial Officer shall certify the availability of funds on an as-needed basis, should the Township require the services provided by these professionals; and,

WHEREAS, the Township Committee has determined that the following proposals shall best serve the needs of the Township;

NOW, THEREFORE, BE IT RESOLVED that the following 2023 Contracts are herein authorized. It is understood that the contract amounts indicated are maximum amounts. There is no obligation of the Township to expend this amount. Total fees paid out will be dependent upon assignments and projects which present themselves and are assigned during the upcoming year. No amounts are expended without submission and review of detailed, itemized vouchers for all time expended. Concerning escrow amounts, the Contract authorized hereby provides for the appointed professional to charge what are known as "escrow" accounts, i.e. funds deposited with the Township, by those (generally developers) who agree to or are required to pay for the professional's time and expense for certain tasks. These funds do not come from taxpayers. The below "escrow" related amounts are based on recent years "escrow" billings.

1. Davison, Eastman, Munoz, Paone, P.A. - Township Attorney and Labor Counsel  
General - \$300,000.00; Escrow - \$25,000.00; Trust - \$30,000.00
2. Acacia Financial Group, Inc. - Financial Advisor  
General - \$10,000.00; Bond Ordinances - \$20,000.00
3. Suplee, Clooney & Company - Auditor  
General - \$45,000.00
4. Antonides and Sibilis, CPA's - Fee Accountant  
General - \$20,000.00
5. Brown & Brown Metro, LLC -  
Insurance Broker - Property & Casualty  
General - \$100,000.00  
Insurance Broker - Health and Prescription  
General - \$180,000.00
6. McLaughlin Stauffer & Shaklee, P.C. - Planning Board Attorney and Special Counsel - General  
General - 18,000.00; Escrow - \$25,000.00; Trust - \$27,500.00
7. Gibbons, PC - Bond Counsel  
Bond Ordinances - \$85,000.00
8. Gluckwalrath LLP - Bond Counsel  
Bond Ordinances - \$2,500.00
9. DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. - Real Estate and Tax Appeal Legal Counsel  
General - \$215,000.00; Escrow - \$15,000.00

10. F. Clifford Gibbons, Attorney at Law, LLC - Special Counsel - Bankruptcy  
General - \$5,000.00
11. Surenian, Edwards & Nolan, LLC - Special Counsel - Affordable Housing  
General - \$130,000.00; Trust - \$25,000.00
12. CGP&H, LLC - Affordable Housing Administrator  
General - \$65,000.00; Trust - \$5,000.00
13. Renzi Legal Resources - Court Reporter  
General - \$2,500.00
14. Phillips Preiss Grygiel Leheny Hughes LLC - Planner to Township Committee and  
Planning Board  
General - \$30,000.00; Escrow - \$62,500.00; Bond Ordinances - \$5,000.00
15. T&M Associates - Engineer to Township Committee and Planning Board; Shade  
Tree Consultant; and Environmental Engineer  
Escrow - \$350,000.00; Bond Ordinances - \$60,000.00
16. Thomas Planning Associates - Planner to Township Committee and Planning Board  
General \$15,000.00; Escrow - \$5,500.00; Trust - \$15,000.00
17. Mott MacDonald, LLC - Engineer to Township Committee and Planning Board;  
General Engineer to Utilities Department; Water and Sewer Engineer to Utilities  
Department; and Environmental Engineer  
General - \$150,000.00; Escrow - \$325,000.00; Bond Ordinances - \$350,000.00
18. H2M Associates, Inc. - Water and Sewer Engineer to Utilities Department  
General - \$50,000.00; Escrow - \$100,000.00; Bond Ordinances - \$100,000.00
19. Maraziti Falcon, LLP - Special Counsel - Redevelopment  
General - \$25,000.00; Escrow - \$10,000.00; Bond Ordinances - \$10,000.00
20. Rainone Coughlin Minchello, LLC - Special Counsel - Eminent Domain &  
Redevelopment  
General - \$25,000.00; Escrow - \$10,000.00; Bond Ordinances - \$10,000.00
21. Allied Control Services, Inc. - Utilities Instrumentation Programming  
General - \$20,000.00
22. Shropshire Associates, LLC - Traffic Engineer  
General - \$2,000.00; Escrow - \$50,000.00
23. Netta Architects, LLC - Architectural Services  
General - \$5,000.00; Escrow - \$15,000.00; Bond Ordinances - \$17,500.00

24. Settembrino Architects - Architectural Services  
General - \$5,000.00; Escrow - \$15,000.00; Bond Ordinances - \$17,500.00
25. Spiezle Architectural Group, Inc. - Architectural Services  
General - \$5,000.00; Escrow - \$15,000.00; Bond Ordinances - \$17,500.00
26. Gagliano & Company - Appraisal Services  
General - \$30,000.00; Bond Ordinances - \$15,000.00
27. Sockler Realty Services Group - Appraisal Services  
General - \$30,000.00; Bond Ordinances - \$15,000.00
28. Skyline Environmental, Inc. - Safety, Health, PEOSHA, OSHA & Labor-Related Services  
General - \$27,500.00

BE IT FURTHER RESOLVED that all of the aforementioned appointments shall be for the year ending December 31, 2023. These appointments have been made without competitive bidding as "professional services" under the provisions of the Local Public Contracts Law because the services to be performed are to be performed by recognized professionals licensed and/or regulated by law;

BE IT FURTHER RESOLVED that these proposals and agreements shall be on file in the Township Clerk's Office;

BE IT FURTHER RESOLVED that notice of these appointments shall be published as required by law within ten days of the passage of this Resolution;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution shall be forwarded to the Township Administrator, the Township Chief Financial Officer and to all Contractors.



No. R-23-6

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-7

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION APPOINTING ANDREA DIGIOVANNI AS PUBLIC AGENCY COMPLIANCE OFFICER FOR 2023**

## **- - - R E S O L U T I O N - - -**

WHEREAS, it is necessary to appoint a Public Agency Compliance Officer; and,

WHEREAS, among the duties to be performed by the Public Agency Compliance Officer is the monitoring of Affirmative Action requirements submitted by vendors contracting with the municipality, which duties have been performed by Township Purchasing Agent, Andrea DiGiovanni;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that Andrea DiGiovanni, Township of Freehold, 1 Municipal Plaza, Freehold, New Jersey 07728, is hereby appointed the Public Agency Compliance Officer for the Township of Freehold for the year 2023;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to the Department of Treasury, Office of Affirmative Action, P.O. Box 209, Trenton, New Jersey 08625; Andrea DiGiovanni, Township Purchasing Agent; Peter R. Valesi, Township Administrator; and Cheryl Horne, Personnel Officer.

No. R-23-7

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-8

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION APPOINTING SANABEL ABOUZEINA AS FUTURE  
ASSESSMENT SEARCH OFFICER FOR 2023**

## **- - - R E S O L U T I O N - - -**

WHEREAS, under and by virtue of N.J.S.A. 54: 5-18.1 et seq. inclusive, it is required that the Governing Body of the Municipality, by Resolution, designate either the Municipal Clerk or the Municipal Engineer as the person to make official Certificates as to Liability for Assessment for Municipal Improvements;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that Municipal Clerk Sanabel Abouzeina be and is hereby designated as the person to make such Certificates as to Liability for Assessment for Municipal Improvements as is required by law and by virtue of said statute;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to Sanabel Abouzeina, Municipal Clerk and Cheryl Horne, Personnel Officer.

No. R-23-8

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-9

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION APPOINTING ANDREA DIGIOVANNI AS  
COMMUNITY DEVELOPMENT REPRESENTATIVE AND TODD  
BROWN AS ALTERNATE FOR 2023**

## **- - - R E S O L U T I O N - - -**

WHEREAS, the Township of Freehold is a participant in the Monmouth County Community Development Program; and,

WHEREAS, annual appointments must be made designating representatives of the Township to attend and participate in meetings and vote on the matters before the Steering Committee;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that Andrea DiGiovanni, Township Purchasing Agent, be and is hereby appointed Freehold Township Community Development Representative for 2023;

BE IT FURTHER RESOLVED that Todd Brown, Planner, be and is hereby reappointed Freehold Township Alternate Community Development Representative for 2023;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to:

1. Debbie Dovedytis, Program Specialist  
Monmouth County Office of Community Development  
Hall of Records Annex - One East Main Street  
Freehold, NJ 07728
2. Andrea DiGiovanni, Purchasing Agent
3. Todd Brown, Planner
4. Peter R. Valesi, Township Administrator
5. Cheryl Horne, Personnel Officer

No. R-23-9

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-10

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION APPOINTING CHRISTOPHER BRUNNER AND  
MARK WODELL AS CLASS II SPECIAL OFFICERS FOR 2023**

## **- - - R E S O L U T I O N - - -**

WHEREAS, George Baumann, Freehold Township Police Chief, has recommended that the Township Committee appoint Class II Special Officers for 2023;

NOW, THEREFORE, BE IT RESOLVED that Christopher Brunner and Mark Wodell are hereby appointed Class II Special Officers, pursuant to the authority and under the terms of NJSA 40A:14-146;

BE IT FURTHER RESOLVED that the appointments shall be and are hereby limited in term to the year 2023 and may be revoked by the Township Committee at any time without cause or hearing;

BE IT FURTHER RESOLVED that the duties of the Special Officers appointed herein will be limited and confined to the Freehold Township School System, the issuing of summonses in Fire Zones, Handicap Parking Areas and "No Parking" Zones; Freehold Township Municipal Courtroom Officer; traffic control in special details, Communications Operator and special duties assigned by the Police Chief;

BE IT FURTHER RESOLVED that the Class II Special Officers shall not carry a revolver or other similar weapon when off duty, and the said Officers, so appointed herein, shall not be members of the Police force, and their powers and duties shall cease at the expiration of the term for which they are appointed or upon revocation of the appointments;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to Christopher Brunner; Mark Wodell; Township Administrator Peter R. Valesi; Police Chief George Baumann; and Personnel Officer Cheryl Horne.



No. R-23-10

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-11

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION APPOINTING JOSEPH LYNCH, WILLIAM RODRIGUEZ, JR., SALVATORE SIINO AND JEFFREY TITUS AS CLASS III SPECIAL OFFICERS FOR 2023**

## **- - - R E S O L U T I O N - - -**

WHEREAS, George Baumann, Freehold Township Police Chief, has recommended that the Township Committee appoint Class III Special Officers for 2023;

NOW, THEREFORE, BE IT RESOLVED that Joseph Lynch, William Rodriguez, Jr., Salvatore Siino and Jeffrey Titus are hereby appointed Class III Special Officers, pursuant to the authority and under the terms of NJSA 40A:14-146;

BE IT FURTHER RESOLVED that the appointments shall be and are hereby limited in term through December 31, 2023 and may be revoked by the Township Committee at any time without cause or hearing;

BE IT FURTHER RESOLVED that the Class III Special Officers shall be authorized to exercise full powers and duties similar to those of a full-time Police Officer while providing security at Freehold Township Schools during the hours the Schools are normally in session or when they are occupied by students or teachers; While on duty in the jurisdiction of employment, a Class III Special Officer may respond to offenses or emergencies off School grounds if they occur in the Officer's presence while traveling to a School, but an Officer shall not otherwise be dispatched or dedicated to any assignment off a Township School property;

BE IT FURTHER RESOLVED that the Class III Special Officers' powers and duties shall cease at the expiration of the term for which they are appointed or upon revocation of the appointments;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to Joseph Lynch; William Rodriguez, Jr.; Salvatore Siino; Jeffrey Titus; Township Administrator Peter R. Valesi; Police Chief George Baumann; and Personnel Officer Cheryl Horne.

No. R-23-11

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-12

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION - ADOPTION OF TEMPORARY BUDGET FOR 2023**

## **- - - R E S O L U T I O N - - -**

WHEREAS, N.J.S.A. 40A:4-19 provides for the making of temporary appropriations for the period January 1, 2023 to the date of the adoption of the 2023 Municipal Budget; and,

WHEREAS, the Township Committee of the Township of Freehold, in the County of Monmouth, State of New Jersey, desires to provide an orderly method to meet claims during the period prior to the adoption of the 2023 Municipal Budget; and,

WHEREAS, the total appropriations in the 2022 budget, exclusive of any appropriations made for Debt Service, Capital Improvement and Public Assistance, is the sum of \$39,596,889.30, total appropriations for the 2022 Water and Sewer Utility budget, exclusive of any appropriations made for Debt Service and Capital Improvement, is the sum of \$12,488,599.23, and total appropriations for the 2022 Open Space, Recreation, Farmland and Historic Preservation Trust Fund budget, exclusive of any appropriations made for Debt Service and Capital Improvement, is the sum of \$1,505,728.77; and,

WHEREAS, 26.25% of the total appropriations in the 2022 budget exclusive of Debt Service, Capital Improvement Fund, and Public Assistance in said budget is the sum of \$10,394,183.44, total appropriations for the 2022 Water and Sewer Utility budget, exclusive of any appropriations made for Debt Service and Capital Improvement, is the sum of \$3,278,257.30 and total appropriations for the 2022 Open Space, Recreation, Farmland and Historic Preservation Trust Fund budget, exclusive of any appropriations made for Debt Service and Capital Improvement, is the sum of \$395,253.80;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold, in the County of Monmouth, State of New Jersey, that the following appropriations be made and a certified copy of this Resolution be forwarded to the Chief Financial Officer/Treasurer.

No. R-23-12

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent

**Attachment 'A'**

**TOWNSHIP OF FREEHOLD  
TEMPORARY APPROPRIATIONS – 2023  
CURRENT FUND**

**GENERAL ADMINISTRATION**

Administrative and Executive	
Salaries and Wages	\$ 85,000.00
Other Expenses	3,000.00
Public Information Officer	
Salaries and Wages	10,500.00
Other Expenses	2,000.00
Purchasing	
Salaries and Wages	18,250.00
Other Expenses	11,000.00
Human Resources	
Salaries and Wages	18,750.00
Other Expenses	4,500.00
Mayor and Committee	
Salaries and Wages	14,500.00
Other Expenses	8,000.00
Municipal Clerk	
Salaries and Wages	52,500.00
Other Expenses	27,000.00
Elections	
Other Expenses	4,000.00
Financial Administration	
Salaries and Wages	50,000.00
Other Expenses	16,000.00
Audit Services	
Other Expenses	10,000.00
Information Technology	
Salaries and Wages	32,500.00
Other Expenses	52,500.00
Revenue Administration (Tax Collection)	
Salaries and Wages	27,500.00
Other Expenses	9,500.00
Tax Assessment Administration	
Salaries and Wages	50,000.00
Other Expenses	65,000.00
Cost of Appeals	10,000.00
Legal Services and Costs	
Other Expenses	100,000.00
Affordable Housing Services and Costs	
Other Expenses	40,000.00

Engineering	
Salaries and Wages	115,000.00
Other Expenses	7,000.00
Historical Preservation Commission	
Other Expenses	1,000.00

**MUNICIPAL LAND USE ADMINISTRATION**

Planning Board	
Salaries and Wages	47,500.00
Other Expenses	18,000.00

**STATE UNIFORM CONSTRUCTION CODE**

Uniform Construction Code	
Salaries and Wages	162,500.00
Other Expenses	11,000.00
Zoning and Housing Enforcement	
Salaries & Wages	50,000.00
Other Expenses	4,500.00

**INSURANCE**

General Liability Insurance	177,500.00
Workers Compensation Insurance	177,500.00
Group Insurance for Employees	2,980,000.00
Unemployment Insurance	17,500.00

**PUBLIC SAFETY**

Police	
Salaries and Wages	2,465,000.00
Salaries and Wages – School Security Officers	35,000.00
Other Expenses	200,000.00
Office of Emergency Management	
Salaries and Wages	1,500.00
Other Expenses	150.00
Bureau of Fire Prevention	
Salaries and Wages	14,000.00
Other Expenses	4,000.00
Uniform Fire Safety	
Salaries and Wages	21,000.00
Other Expenses	3,500.00
Municipal Prosecutor	
Other Expenses	20,000.00

**DEPARTMENT OF PUBLIC WORKS**

Streets and Road Maintenance	
Salaries and Wages	315,000.00

Other Expenses	85,000.00
Snow Removal	
Salaries and Wages	70,000.00
Other Expenses	80,000.00
Shade Tree Commission	
Salaries and Wages	25,000.00
Other Expenses	5,000.00
Recycling	
Salaries and Wages	38,000.00
Other Expenses	250,000.00
Public Buildings and Grounds	
Salaries and Wages	130,000.00
Other Expenses	45,000.00
Equipment Maintenance and Repairs	
Salaries and Wages	115,000.00
Other Expenses	105,000.00

**HEALTH AND HUMAN SERVICES**

Board of Health	
Salaries and Wages	80,000.00
Other Expenses	30,000.00
Animal Control	
Other Expenses	22,000.00

**PARKS AND RECREATION**

Parks and Recreation	
Salaries and Wages	130,000.00
Other Expenses	35,000.00
Senior Center	
Salaries and Wages	35,000.00
Other Expenses	7,000.00

**UTILITIES**

Electricity	65,000.00
Street Lighting	77,500.00
Telephone and Telecommunications	40,000.00
Water and Sewer	25,000.00
Natural Gas	45,000.00
Gasoline	120,000.00

**MUNICIPAL COURT**

Municipal Court	
Salaries and Wages	115,000.00
Other Expenses	5,500.00
Public Defender	
Other Expenses	10,000.00



**STATUTORY EXPENDITURES**

Social Security System (O.A.S.I.)	350,000.00
Defined Contribution Retirement Program	2,500.00
Sick Leave Trust	20,000.00

**FEDERAL AND STATE GRANTS**

**INTERLOCAL SERVICE AGREEMENTS**

Streets and Road Maintenance – Fuel	60,000.00
Equipment Maintenance – Automotive	15,000.00
Board of Health	
Salaries and Wages	115,000.00
Other Expenses	15,000.00
Regional Information Technology Services	
Salaries and Wages	75,000.00
Regional Licensed Operational Services	
Salaries and Wages	35,000.00
UCC Services – Freehold Borough	16,000.00
School Security Detail	32,000.00
Western Monmouth Active Shooter Training	2,000.00

SUB-TOTAL 10,098,150.00

**MUNICIPAL DEBT SERVICE**

Interest on Bonds	65,000.00
MCIA Lease – Interest	115,000.00

**TOTAL 2023 TEMPORARY APPROPRIATIONS  
CURRENT FUND**

**\$10,278,150.00**

**TOWNSHIP OF FREEHOLD  
 TEMPORARY APPROPRIATIONS – 2023  
 WATER-SEWER UTILITY FUND**

**APPROPRIATIONS**

Operating	
Salaries and Wages	\$ 480,000.00
Other Expenses	2,685,000.00
Statutory Expenditures	
Social Security System (O.A.S.I.)	35,000.00

SUB-TOTAL WATER AND SEWER UTILITY 3,200,000.00

**CAPITAL OUTLAYS**

Capital Outlay	60,000.00
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**DEBT SERVICE**

Debt Service – Interest on Bonds	5,000.00
Debt Service - MCIA Capital Equipment Lease	10,500.00

**TOTAL 2023 TEMPORARY APPROPRIATIONS  
 WATER/SEWER UTILITY FUND \$ 3,275,500.00**

**TOWNSHIP OF FREEHOLD  
 TEMPORARY APPROPRIATIONS – 2023  
 OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION  
 TRUST FUND**

**APPROPRIATIONS**

Maintenance of Lands for Recreation and Conservation	
Salaries and Wages	\$ 125,000.00
Other Expenses	125,000.00

SUB-TOTAL OPEN SPACE, RECREATION,  
 FARMLAND AND HISTORIC PRESERVATION  
 TRUST FUND 250,000.00

**DEBT SERVICE**

Payment of Bond Principal	17,825.00
Interest on Bonds	10,000.00

**TOTAL 2023 TEMPORARY APPROPRIATIONS  
 OPEN SPACE, RECREATION, FARMLAND  
 AND HISTORIC PRESERVATION TRUST FUND \$ 277,825.00**



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-13

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION AUTHORIZING THE TOWNSHIP OF FREEHOLD  
2023 CASH MANAGEMENT PLAN**

## **- - - R E S O L U T I O N - - -**

WHEREAS, N.J.S.A. 40A:5-14 of the Local Fiscal Affairs Law requires that every local unit shall adopt a "Cash Management Plan" and shall deposit, in an interest bearing account, all available public funds pursuant to the plan;

NOW, THEREFORE, BE IT RESOLVED that the Township of Freehold, County of Monmouth, State of New Jersey, hereby adopts the annexed "Cash Management Plan" policy to be utilized by the Township of Freehold for the year 2023;

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to the Township Administrator and Chief Financial Officer/Treasurer.

CASH MANAGEMENT PLAN OF THE TOWNSHIP OF FREEHOLD,  
COUNTY OF MONMOUTH, NEW JERSEY

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Freehold, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits, if permitted, or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety and preservation of principal value, the liquidity (regarding its availability for the intended purposes) and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

A. The Plan is intended to cover the deposit and/or investment of the following Funds and Accounts of the Township of Freehold:

1. Current Fund
  - a. Current
  - b. Investment Account
  - c. ARP Account
  
2. General Capital Fund
  
3. Water-Sewer
  - a. Operating Fund
  - b. Investment Account
  - c. Capital Fund
  
4. Trust Funds
  - a. Animal Control Fund
  - b. Law Enforcement Trust Fund
  - c. Open Space Trust Fund
  - d. Unemployment Trust Fund
  - e. Developer Escrow Trust Fund
  - f. Mount Laurel Housing Trust Fund
  - g. Consolidated Trust
  - h. Road Projects

- i. Police Outside Employment Trust
- j. Fire Bureau Dedicated Penalties
- k. Construction Dedicated Penalties
- l. Recreation Trust
- m. Parks and Recreation Senior Center Trust
- n. Payroll Fund
- o. Self Insurance

B. The Plan is not intended to cover the deposit and/or investment of the following Funds and Accounts of the Township, specifically:

Petty Cash Funds

Change Funds

Tax Title Lien Trust Account

Municipal Court Fine Account

Municipal Court Bail Account

Employee Benefit Reimbursement Account (Payroll Flexible Spending Account)

### III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF FREEHOLD AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer/Treasurer or Township Administrator of the Township of Freehold are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making such Deposits or any Permitted Investments, such officials of the Township of Freehold are directed to supply a written copy of this Plan to any other interested party.

### IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any Certificates of Deposit which are not otherwise invested in "Permitted Investments as provided for in the Plan".

- Amboy National Bank
- Bank of New York Mellon
- First Commerce Bank
- Investors Bank
- New Jersey Community Bank
- OceanFirst Bank
- PNC Bank
- Provident Bank
- Santander Bank
- TD Bank
- Valley National Bank
- Wells Fargo Bank

All depositories must conform to the Government Unit Deposit Protection Act (GUDPA), and shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis. In addition, designated depositories shall maintain maximum FDIC or FSLIC coverage of all Township funds on deposit as permitted by law.

#### V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Officials of the Township of Freehold referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits.

Acacia Investment Advisory Group, Inc.  
Detalus Investment Advisors, LLC  
MBIA Municipal Investors Service Corporation, Program Administrator  
Wells Fargo Bank, N.A.  
State of New Jersey Cash Management Fund/Morgan Stanley Trust,  
Citigroup Global Transaction Services, Custodian Bank  
New Jersey Asset and Rebate Management Program (ARM)

The Township's Investment Advisor shall utilize and maintain its own list of approved primary and non-primary dealers. Such list may include financial institutions that are approved solely due by their participation in a bid process and/or historical market reputation. In the conduct of a competitive bid, an Investment Advisor is not obligated to utilize financial institutions from Section V. of the Cash Management Plan.

#### VI. DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S.A. 40A:5-15, into appropriate operating accounts. Non-interest and interest bearing operating and capital accounts shall be regularly monitored for the availability of funds for investment opportunities. Debt Service and Trust accounts shall be maintained in accordance with Federal and State statutes, regulating such funds. Payroll, Developers' Escrow deposits and other agency funds, which represent funds of individuals and other organizations held by the Township, shall be deposited in interest bearing accounts, unless applicable State statutes direct otherwise. Grant funds shall be deposited in accordance with the regulations of the granting government or agency.

Where compensating balances are required by any designated depository to offset the cost of services provided an agreement between the Township and the depository shall be executed, specifying the charge for each service and the balance required offsetting each charge. Said agreement shall be reviewed on an annual basis.

## VII. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official(s) are hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government Money Market Mutual Funds;
- (3) Any Obligations that a Federal Agency or a Federal Instrumentality has issued in accordance with an Act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local Government Investment Pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4) or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - (b) the custody of collateral is transferred to a third party;
  - (c) the maturity of the agreement is not more than 30 days;
  - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and,
  - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "Government Money Market Mutual Fund" and "Local Government Investment Pool" shall have the following definitions:  
Government Money Market Mutual Fund -

An Investment company or Investment Trust:

(a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940", 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.

(b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and

(c) which has:

(i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or

(ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940", 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

"Local Government Investment Pool". An investment pool:

(a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;

(b) which is rated in the highest category by a nationally recognized statistical rating organization;

(c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;

(d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act", P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;

(e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and



(f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the Grant Fund and accounts shall be further limited as to maturities, specific investments or otherwise.

VIII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Freehold, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Freehold to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township of Freehold or by a third party custodian prior to or upon the release of the Township of Freehold's funds.

IX. PETTY CASH FUND

Reimbursements for expenditures through the Petty Cash Fund shall be made within the limits approved by the Director of the Division of Local Government Services. The Petty Cash Fund shall be maintained in accordance with N.J.S.A. 40A: 5-21. Petty Cash Funds shall be maintained in the following amounts:

Director of Finance. . . . .	\$500.00
Municipal Court. . . . .	\$150.00
Board of Parks and Recreation Commission. . . . .	\$200.00
Senior Center. . . . .	\$200.00

X. CHANGE FUNDS

Change Funds have been established by past resolutions of the Governing Body to provide change to taxpayers making payments to the following departments:

Tax Collection/Utility Departments. . . . .	\$200.00
Township Clerk. . . . .	\$ 50.00
Recreation. . . . .	\$100.00
Police. . . . .	\$100.00
Board of Health. . . . .	\$ 50.00
Municipal Court. . . . .	\$800.00
Senior Center. . . . .	\$ 25.00

XI. BONDING

a. The following officials shall be covered by surety bonds; said surety bonds to be examined by the Township Auditor to insure their proper execution:

- Chief Financial Officer/Treasurer/Director of Finance
- Tax Collector
- Water and Sewer Utility Collector
- Court Administrator
- Magistrate

b. Staff members of the Chief Financial Officer's office and the Tax/Utility Collection office not covered by separate surety bonds shall be covered by a Public Employee's Blanket Bond.

XII. TOWNSHIP AUDITOR

The Township Investment practices (including compliance with N.J.S.A. 40A:5-14) and the agreement for banking services and compensation thereof shall be reviewed by the Township Auditor as part of the annual audit, as required by N.J.S.A. 40A:5-4.

If at any time, this Cash Management Plan conflicts with any regulation of the State of New Jersey, or any department thereof, the applicable State Statute shall apply.

XIII. REPORTING REQUIREMENTS

Each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township of Freehold a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

a. The name of any institution holding funds of the Township of Freehold as a Deposit or Permitted Investment.

- b. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- c. The class or type of securities purchased or Deposits made.
- d. The book value of such Deposits or Permitted Investments.
- e. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- f. The fees incurred to undertake such Deposits or Permitted Investments.
- g. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- h. All other information which may be deemed reasonable from time to time by the governing body of the Township of Freehold.

#### XIV. TERM OF PLAN

This Plan shall be in effect from January 1, 2023 to December 31, 2023. Attached to this Plan is a Resolution of the governing body of the Township or Freehold approving this Plan for such period of time. This Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Official(s) are directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan.

No. R-23-13

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-14

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION SETTING SALARIES IN ACCORDANCE WITH THE  
2023 SALARY ORDINANCE**

## **- - - R E S O L U T I O N - - -**

WHEREAS, the Township Committee had adopted a Salary Ordinance which contains salary ranges within various job classifications; and,

WHEREAS, within each of those ranges, specific salaries have been assigned for each position;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Freehold that the salaries assigned within the salary range established by the previously adopted Salary Ordinance are set forth on Exhibit A attached hereto;

BE IT FURTHER RESOLVED that such salaries as set forth on Exhibit A may be subject to adjustment at the anniversary date of employment with the Township of the individual holding each position. The salaries herein are accurate representations of full-year not-to-exceed salaries. However, adjustments to salaries may be administratively performed in accordance with policy changes, departmental promotions, transfers to new positions, required increments for certain positions, and the terms and provisions of collective bargaining or professional agreements,

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to the Chief Financial Officer and Personnel Officer.

No. R-23-14

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent

TOWNSHIP OF FREEHOLD  
SALARY RESOLUTION EXHIBIT A

Account Clerk	\$ 39,436.00
Account Clerk	\$ 49,500.00
Account Clerk	\$ 42,779.00
Account Clerk	\$ 45,143.00
Account Clerk	\$ 50,906.00
Administrative Asst 3	\$ 77,107.00
Assistant Administrative Analyst	\$ 45,810.00
Assistant Director of Information Tech.	\$ 116,920.00
Assistant Municipal Engineer	\$ 131,060.00
Assistant Planner	\$ 108,665.00
Assistant W/S Superintendent	\$ 99,614.00
Assistant Violations Clerk	\$ 44,268.00
Assistant Violations Clerk	\$ 45,374.00
Building Inspector	\$ 76,827.00
Building Inspector/Plumbing Inspector	\$ 94,500.00
Building Maint. Worker/Maint. Repairer	\$ 44,712.00
Building Service Worker	\$ 43,728.00
Building Service Worker	\$ 44,993.00
Chief Public Safety Telecommunicator	\$ 14,999.00
Clerk I	\$ 39,619.00
Clerk I	\$ 39,444.00
Clerk I	\$ 39,926.00
Clerk I	\$ 42,882.00
Clerk I	\$ 45,573.00
Clerk I	\$ 38,083.00
Clerk I	\$ 44,623.00
Clerk I	\$ 39,919.00
Clerk I Bilingual English/Spanish	\$ 70,646.00
Clerk Stenographer 2	\$ 60,587.00
Code Enforcement Officer/Zoning Officer	\$ 17,042.00
Committee Member (3)	\$ 9,500.00
Construction Official	\$ 130,670.00
Coord. Sched. Rec Activ.	\$ 77,000.00
Data Process Technician	\$ 50,052.00
Deputy Municipal Clerk	\$ 62,750.00
Deputy Mayor	\$ 9,500.00
Deputy Municipal Court Administrator BI SP/ENG	\$ 77,663.00
Deputy Tax Assessor	\$ 72,500.00
Director of Finance	\$ 131,000.00
Director Recreation/Community Center	\$ 66,988.00
Drafting Technician/GIS Specialist	\$ 73,288.00

TOWNSHIP OF FREEHOLD  
SALARY RESOLUTION EXHIBIT A

Equipment Operator	\$ 56,005.00
Electrical Subcode Official	\$ 83,500.00
Executive Secretary	\$ 95,680.00
Fire Official	\$ 84,208.00
General Supervisor Parks	\$ 72,173.00
General Supervisor – Public Works	\$ 76,127.00
General Supervisor – Public Works	\$ 86,026.00
Health Officer	\$ 157,750.00
Housing & Zoning Inspector	\$ 51,975.00
Housing & Zoning Inspector Trainee	\$ 49,540.00
Housing & Zoning Management	\$ 10,000.00
IT Shared Services – Regional Info Tech	\$ 6,000.00
IT Shared Services – Regional Info Tech	\$ 3,000.00
IT Shared Services – Regional Info Tech	\$ 2,500.00
IT Shared Services – Regional Info Tech	\$ 2,000.00
Keyboarding Clerk I – Construction	\$ 47,170.00
Keyboarding Clerk I – Planning	\$ 53,943.00
Keyboarding Clerk I – Public Utilities	\$ 45,127.00
Keyboarding Clerk I – Tax Collection	\$ 47,898.00
Keyboarding Clerk II – Public Utilities	\$ 45,561.00
Keyboarding Clerk II – Public Works	\$ 59,895.00
Keyboarding Clerk II – Recreation	\$ 67,467.00
Laborer I – Public Works (7)	\$ 38,374.00
Laborer I – Public Utilities (4)	\$ 38,374.00
Laborer I - Recreation (4)	\$ 40,285.00
Laborer I - Buildings & Grounds (2)	\$ 40,285.00
Laborer I - Recreation	\$ 40,777.00
Laborer II – Buildings & Grounds	\$ 65,374.00
Laborer II – Public Works	\$ 46,495.00
Labor III	\$ 62,512.00
Maintenance Repairer	\$ 48,156.00
Maint Wkr I Grnds/Maint. Repairer	\$ 46,680.00
Maint Wkr I Grounds (2)	\$ 42,744.00
Maint Wkr II Grounds	\$ 47,664.00
Mayor	\$ 10,500.00
Mechanic	\$ 64,515.00
Mechanic	\$ 62,012.00
Mechanic	\$ 61,011.00
Mechanical Insp/Plumbing Subcode Official	\$ 61,435.00
Motor Broom Driver/Public Works Repr.	\$ 58,508.00
Municipal Clerk	\$ 91,000.00



TOWNSHIP OF FREEHOLD  
SALARY RESOLUTION EXHIBIT A

Mun. Pks Sup/Sup Rec.	\$ 145,750.00
Municipal Administrator	\$ 237,600.00
Municipal Court Administrator	\$ 106,855.00
Municipal Court Judge	\$ 110,886.00
Municipal Department Head – Buildings & Grounds	\$ 160,038.00
Police Captain	\$ 198,092.00
Police Chief	\$ 217,500.00
Police Lieutenant	\$ 169,327.50
Police Lieutenant - Detective	\$ 173,900.00
Police Lieutenant	\$ 175,394.00
Police Lieutenant (2)	\$ 177,990.00
Police Lieutenant	\$ 179,666.00
Police Officer (11)	\$ 56,804.00
Police Officer (5)	\$ 61,632.00
Police Officer (2)	\$ 66,871.00
Police Officer (1)	\$ 72,555.00
Police Officer (6)	\$ 78,722.00
Police Officer (4)	\$ 103,392.00
Police Officer (3)	\$ 117,347.00
Police Officer (12)	\$ 136,359.00
Police Officer - Detective	\$ 120,110.00
Police Officer - Detective (5)	\$ 139,122.00
Police Sergeant	\$ 151,746.00
Police Sergeant	\$ 154,238.40
Police Sergeant	\$ 157,020.48
Police Sergeant (2)	\$ 160,665.00
Police Sergeant - Detective	\$ 160,967.00
Police Sergeant	\$ 162,341.00
Purchasing Assistant	\$ 79,365.00
Pr. Reg. Environ. Health Spec.	\$ 110,818.00
Public Health Epidemiologist	\$ 86,359.00
Public Health Officer Licensed Services – Regional	\$ 48,500.00
Public Health Shared Services – Regional	\$ 5,000.00
Public Health Shared Services – Regional	\$ 4,000.00
Public Health Shared Services – Regional	\$ 3,000.00
Public Health Shared Services – Regional	\$ 1,000.00
Public Health Officer Licensed Services – East	\$ 10,000.00
Public Health Shared Services – East	\$ 3,000.00
Public Health Shared Services – East	\$ 2,500.00
Public Health Shared Services – East	\$ 1,500.00
Public Health Shared Services – East	\$ 1,000.00

TOWNSHIP OF FREEHOLD  
SALARY RESOLUTION EXHIBIT A

Public Utilities Licensed Operational Services – Farmingdale	\$ 5,480.00
Public Utilities Licensed Operational Services – Farmingdale	\$ 1,000.00
Public Utilities Licensed Operational Services – FRHSD	\$ 4,000.00
Public Utilities Licensed Operational Services – FRHSD	\$ 1,000.00
Public Utilities Licensed Operational Services – FRHSD	\$ 300.00
Public Utilities Licensed Operational Services – Howell	\$ 5,460.00
Public Utilities Licensed Operational Services – Howell	\$ 500.00
Public Utilities Licensed Operational Services – MRRSA	\$ 4,500.00
Public Works Inspector	\$ 64,585.00
Public Works Superintendent	\$ 140,020.00
Records Support Technician 1	\$ 41,917.00
Records Support Technician 2	\$ 46,483.00
Recycling Operator	\$ 50,499.00
Registered Environ. Health Spec. (3)	\$ 63,146.00
Registered Environmental Health Spec. Trainee	\$ 53,000.00
Registrar Vital Statistics BI SP/ENG	\$ 65,250.00
Sewer Rep 1/Water Rep 1 (4)	\$ 42,991.00
Sewer Rep 2/Water Repairer 3	\$ 48,998.00
Sew Rep Sup/Water Rep Sup	\$ 82,199.00
Sewer Supt/Water Supt	\$ 119,113.00
Sr. Account Clerk	\$ 51,235.00
Sr. Building Maintenance Worker	\$ 68,325.00
Sr. Maintenance Repairer	\$ 80,351.00
Sr. Mechanic	\$ 66,016.00
Sr. Pub Works Repairer	\$ 61,011.00
Sr. Pub Works Repairer	\$ 62,012.00
Sr. Registered Environ. Health Spec. (2)	\$ 67,516.00
Sr. WTPO/Sr. WTPR.	\$ 61,011.00
Supervising WTPO	\$ 78,500.00
Supervising Mechanic	\$ 117,070.00
Systems Analyst	\$ 61,906.00
Sr. Systems Analyst	\$ 76,086.00
Tax Assessor	\$ 121,976.00
Tax Collector	\$ 105,614.00
Tech. Asst. Construction Official	\$ 63,758.00
Technical Assistant Personnel	\$ 93,000.00
Township Engineer	\$ 169,993.00
Tree Maintenance Worker 2	\$ 53,075.00
Water Tr. Plant Operator	\$ 56,505.00

TOWNSHIP OF FREEHOLD  
SALARY RESOLUTION EXHIBIT A

PAY RATE FOR PART TIME AND SEASONAL EMPLOYEES

Account Clerk	\$16.50/hour
Administrative Clerk	\$18.00/hour
Alternate Deputy Registrar of Vital Statistics	\$1,000.00/annual
Assistant Zoning Officer	\$4,500.00/annual
Building Subcode Official	\$30.00/hour
Camp Administrator	\$30.00/hour
Camp Director	\$3,000.00/annual
Camp First Aid	\$27.50/hour
Center Attendant	\$15.00/hour
Clerk 1	\$18.00/hour
Clerk 1	\$20.50/hour
Clerk 2	\$21.00/hour
Clerk 2	\$29.00/hour
Counselor	\$12.00/hour
Counselor	\$12.25/hour
Counselor	\$13.00/hour
Crossing Guard	\$16.00/hour
Crossing Guard	\$17.50/hour
Dog Census Taker	\$11.00/hour
Door Monitor	\$11.00/hour
Electrical Subcode Official	\$34.00/hour
Electrical Inspector	\$35.50/hour
Emergency Management Coord.	\$5,000.00/annual
Emergency Response Stipend	\$1,500.00/annual
Fire Bureau Secretary	\$1200.00/annual
Fire Subcode Official	\$40.00/hour
Fire Prevention Inspector	\$15.00/hour
Fire Protection Subcode Official	\$2,500.00/annual
Head Counselor	\$14.00/hour
Head Counselor	\$17.00/hour
Helper	\$11.00/hour
Helper	\$11.50/hour
Helper	\$12.00/hour
Helper	\$15.00/hour
Helper – Public Works	\$18.00/hour
Helper – Recreation	\$21.00/hour
Housing Inspector	\$17.50/hour
Housing Inspector Trainee	\$15.50/hour
Instructor	\$30.00/hour
Instructor	\$40.00/hour

TOWNSHIP OF FREEHOLD  
SALARY RESOLUTION EXHIBIT A

Instructor	\$50.00/hour
Keyboarding Clerk 1	\$16.50/hour
Laborer	\$16.25/hour
Maint. Man Park Crew	\$14.00/hour
Messenger	\$18.00/hour
Municipal Recycling Coordinator	\$4,500.00/annual
Municipal Surveyor	\$5,500.00/annual
Omnibus Driver	\$15.50/hour
Omnibus Driver	\$21.00/hour
Omnibus Driver	\$21.50/hour
Park Attendant	\$15.00/hour
Plumbing Inspector	\$37.75/hour
Plumbing Subcode Official	\$30.00/hour
Police Records Clerk	\$17.50/hour
Public Health Nurse	\$49.00/hour
Receptionist	\$17.50/hour
Rec Leader – Sr. Counselor	\$12.50/hour
Referee	\$35.00/hour
Secretary/Fire Prevention Bureau	\$1,200.00/annual
School Traffic Guard (5)	\$16.00/hour
School Traffic Guard (2)	\$17.50/hour
Scorekeeper Youth Program	\$11.00/hour
Seasonal Park Attendant	\$20.00/hour
Special Events	\$15.00/hour
Special Events	\$26.50/hour
Spec. Police Officer Class II (2)	\$35.00/hour
Spec. Police Officer Class III (4)	\$35.00/hour
Supervisor	\$15.00/hour
Supervisor	\$18.00/hour



*Resolution of the Township of Freehold*  
Monmouth County, New Jersey

No: R-23-15

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION AUTHORIZING THE CANCELLATION OF  
CERTAIN TAX SALE CERTIFICATES DURING 2023**

**- - - R E S O L U T I O N - - -**

WHEREAS, the Township of Freehold has, from time to time, acquired certain tax sale certificates as a result of annual tax sales held by the municipality to enforce the collection of municipal liens; and,

WHEREAS, the amounts required for the satisfaction of the aforesaid tax sale certificates are deposited with the Collector of Taxes of the Township of Freehold by the owners of record or by parties in interest; and,

WHEREAS, during the year, the Collector of Taxes advises the Mayor and Clerk of the Township of Freehold to cancel the aforesaid certificates; and,

WHEREAS, N.J.S.A. 54:5-111.1 permits certain officers of the municipality to execute certificates of cancellation when authorized by resolution of the governing body;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that the Mayor and Township Clerk be and are hereby authorized to sign and execute any and all documents which may be necessary to effectuate the cancellation of said tax sale certificates during 2023;

BE IT FURTHER RESOLVED that the Clerk of the Township of Freehold is hereby authorized to forward a certified copy of this Resolution to the Freehold Township Tax Collector.

No. R-23-15

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-16

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION AUTHORIZING VARIOUS ACTIONS TO BE TAKEN THROUGHOUT 2023 BY THE TAX ASSESSOR AND TAX COLLECTOR**

## **- - - R E S O L U T I O N - - -**

WHEREAS, during the course of the performance of his duties, it is necessary that the Township Tax Assessor initiate various proceedings and take other action before the Monmouth County Board of Taxation and the various divisions of the NJ Superior Court, including the Tax Court and the NJ Supreme Court, including, but not limited to, the filing of complaints for rollback taxes, correction of errors, answers, counterclaims, consent orders and/or stipulations of settlement; and,

WHEREAS, the Township Committee has determined that the Township Tax Assessor should be vested with the necessary authority to carry out the discretion which it desires to allow him;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that it hereby authorizes the Township Tax Assessor to undertake the filing of complaints, petitions, answers, counterclaims, motions and consent orders, as well as any and all other documents which, in the opinion of the Township Tax Assessor, are reasonable and necessary to carry out the functions of his Office and to protect the interest of the Township of Freehold;

BE IT FURTHER RESOLVED that the Township Committee has determined, upon application to and approval by the Tax Assessor, a 100% totally disabled veteran shall have a refund of taxes collected as of the date of application, to be issued by the Tax Collector;

BE IT FURTHER RESOLVED that the Township Tax Assessor is hereby authorized to execute or direct the execution of stipulations of settlement in any and all tax appeal matters, within the following parameters:

1. The amount of reduction of assessment shall be 15% or less of the original assessment;
2. The proposed settlement has been reviewed and approved by each of the following:
  - a. Tax Assessor
  - b. Tax Collector
  - c. Township Administrator
  - d. Township Attorney
  - e. Special Tax Counsel, if any



No. R-23-16

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-17

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION SETTING THE INTEREST RATE ON DELINQUENT TAXES**

## **- - - R E S O L U T I O N - - -**

WHEREAS, Statutes provide for the setting of an interest rate to be charged on all delinquent taxes and assessments; and,

WHEREAS, the Township Committee of the Township of Freehold desires to establish the interest rate to be charged on all delinquent taxes and assessments, said interest to be waived within a ten (10) day period after they become due; On the eleventh day of delinquency, interest shall be calculated from the date the tax was payable until the date of actual payment; and,

WHEREAS, Statutes further provide for the Township to designate an employee who would be authorized to cancel property tax refunds or delinquencies, and utilities credits or balances, which are less than \$10.00;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that, pursuant to the provisions of NJSA 54:4-67, the rate of interest to be charged for the non-payment of taxes and assessments on or before the day when the same become delinquent is hereby fixed at eight percent (8%) per annum on the first \$1,500.00 of delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.00. In addition, the Township will set an additional charge of six percent (6%) per annum on all delinquent accounts in excess of \$10,000.00, or the maximum allowed by Statute, whichever is greater;

BE IT FURTHER RESOLVED that the Township Tax Collector is hereby authorized to cancel any property tax refunds or delinquencies, and utilities credits or balances, of less than \$10.00;

BE IT FURTHER RESOLVED that the Township Tax Collector is hereby authorized to sign Proof of Claim documents in reference to Bankruptcy;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to Elizabeth Kiernan, Township Tax Collector.

No. R-23-17

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-18

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION AUTHORIZING AGREEMENT WITH BROWN & BROWN METRO, INC. FOR RISK MANAGEMENT CONSULTANT SERVICES**

## **- - - R E S O L U T I O N - - -**

WHEREAS, the Township of Freehold is a member of the Monmouth County Municipal Joint Insurance Fund; and,

WHEREAS, the bylaws of said Funds require that each Governing Body appoint a Risk Management Consultant to perform various professional services as detailed in the bylaws; and,

WHEREAS, the Board of Fund Commissioners established a fee equal to five point four five percent (5.45%) of the Municipal assessment, which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and,

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW, THEREFORE, BE IT RESOLVED that the Freehold Township Committee does hereby appoint Brown and Brown Metro as its Risk Management Consultant in accordance with the Fund's bylaws;

BE IT FURTHER RESOLVED that the Governing Body is hereby authorized and directed to have the Risk Management Consultant's Agreement executed, to be annexed hereto, and to cause a notice of this decision to be published according to NJSA 40A:11-5(1)(a)(i);

BE IT FURTHER RESOLVED that a certified copy of the within Resolution shall be forwarded to Dominick S. Cinelli of Brown & Brown Metro, Inc. and the Township Administrator.

No. R-23-18

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-19

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION CONSTITUTING AN AGREEMENT WITH CERTAIN STATE CONTRACT VENDORS**

## **- - - R E S O L U T I O N - - -**

WHEREAS, the Township of Freehold, as a contracting unit, may, without advertising for bids, purchase materials, supplies or equipment under any Contract or Contracts for such materials, supplies or equipment entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury, pursuant to the provisions of NJSA 40A:11-12; and,

WHEREAS, the Township Committee of the Township of Freehold wishes to evidence an agreement with the attached referenced State Contract vendors through this Resolution and a properly executed purchase order, which agreement shall be subject to all the conditions applicable to the current State Contract; and,

WHEREAS, the Township Committee of the Township of Freehold wishes to authorize the Purchasing Department to purchase those certain items from an approved New Jersey State Contract vendor with the thresholds hereinafter stated;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that this Resolution, together with properly executed purchase orders, shall constitute agreements between the Township of Freehold and the attached referenced State Contract vendors, subject to all conditions applicable to the current State Contract;

BE IT FURTHER RESOLVED that the Township Committee of the Township of Freehold hereby authorizes the Purchasing Department to purchase items from an approved New Jersey State Contract vendor list (Exhibit A);

BE IT FURTHER RESOLVED by the Township Committee of the Township of Freehold that, pursuant to the rules of the Local Finance Board of the State of New Jersey, funds shall not be expended prior to a certification of available funds made by the Township Director of Finance upon receipt of a properly executed purchase order. The department issuing the purchase order shall have the obligation of securing the necessary certification as to the availability of funds from the Director of Finance.

EXHIBIT A

VENDOR	STATE CONTRACT	ESTIMATED AMOUNT	ITEMS
Aspire Technology Partners	21-TELE-01506	\$ 75,000	Data Communication & Network Equipment
Beyer Ford	88727	\$ 300,000	Utilities/DPW/Parks & Recreation Trucks w/Plows
Bridgestone Authorized Dealer: McCarthy Tire Service Co.	19-FLEET-00708	\$ 50,000	Tires
CDW Government, Inc.	40116	\$ 75,000	Computers & Equipt./ Software Lic. Maint. & Support
Chas S. Winner, Inc.	20-FLEET-01189 88726	\$ 450,000	Police Dept. Vehicles/ Pick-Up Trucks
Dell Marketing LP	19-TELE-00656	\$ 50,000	Mini/Micro Computers/Servers
DM Radio Services Corp.	83897	\$ 70,000	Radio Communications & Equipment
East Coast Emergency Lighting	17-FLEET-00719 17-FLEET-00762 17-FLEET-00768 17-FLEET-00785	\$150,000	Emergency Lights & Lighting Equipment for Police Vehicles
Good Year Tire Authorized Dealers: B & S Tires Service Tire Truck Center	20-FLEET-00948	\$100,000	Tires
Grainger Industrial Supply	19-FLEET-00566 19-FLEET-00677	\$ 50,000	Industrial Supplies & Equipment
Hach	21-FOOD-01684	\$ 50,000	Laboratory Equipt. Accessories



Marturano Recreation	16-FLEET-00121	\$400,000	Park & Playground Equipment
New Jersey Business Systems	83899	\$100,000	Public Safety Microwave System
Racheles/Michele Oil Company, Inc.	19-FLEET-00973 19-FOOD-01099	\$900,000	Gasoline & Diesel Fuel
Virtuit Systems	89968	\$200,000	Computer Equipt. & Related Services
Wireless Communications & Electronics, Inc.	83909	\$ 70,000	Radio Comm. Equipment

No. R-23-19

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent



# Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-23-20

Date of Adoption: January 6, 2023

**TITLE: RESOLUTION ESTABLISHING TOWNSHIP COMMITTEE  
DATES FOR 2023**

## **- - - R E S O L U T I O N - - -**

WHEREAS, it is necessary for members of the Township Committee to meet together formally and informally during the year 2023; and,

WHEREAS, Chapter 231, Public Law 1975, requires a schedule of all meetings to be adopted;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold as follows:

1. All Meetings of the Township Committee, heretofore known as "Public Meetings", at which Resolutions and Ordinances are introduced and action taken thereon, as well as other informal, legislative and administrative activities of the Government of the Township of Freehold are conducted, shall be held monthly throughout the year according to the attached SCHEDULE A. The Meetings shall commence at 8:00 p.m. on the occasions stated above, unless otherwise indicated, with preliminary informal sessions starting at 6:00 p.m., 6:30 p.m., 7:00 p.m. or 7:30 p.m.
2. "Workshop Meetings" of the Township Committee shall be held during the year 2023 on those dates referred to in SCHEDULE A attached and shall commence at 8:00 p.m., with Executive or Closed Sessions beginning at 6:00 p.m., 6:30 p.m., 7:00 p.m. or 7:30 p.m. All of the Meetings referred to in this paragraph shall be public, as set forth in the above Statute, and formal action may be taken.
3. All of the Meetings set forth in the preceding paragraph shall convene and be conducted in the Administration Building located at 1 Municipal Plaza within the Township of Freehold.
4. If, and in the event, any of the Meetings aforesaid shall be changed, canceled or held at a place or time other than that designated above, appropriate notice of a revision, in accordance with the Act, shall be provided by the Township Committee.

BE IT FURTHER RESOLVED that the Township Clerk provide a certified copy of the within Resolution to the official newspapers of the Township of Freehold; Likewise, the Township Clerk shall post a copy of the within Resolution at the public place reserved for same in the Municipal Building, and shall maintain this list posted throughout the year 2023.

## SCHEDULE A

### FREEHOLD TOWNSHIP COMMITTEE MEETING SCHEDULE - 2023

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WORKSHOP MEETINGS 8:00 PM (2)	REGULAR MEETINGS 8:00 PM (1) (2)
January 10	January 6 (Reorganization - 6:30 PM) January 23 (Monday)
February 7	February 21
March 7 March 25 (9:00 AM - Saturday - Special Budget Workshop)	March 21
April 4	April 25
May 9	May 23
June 5 (7:00 PM – Monday)	June 27
July 11	July 25 August 22
September 12	September 26
October 10	October 24
November 6 (7:00 PM - Monday)	November 21
December 5	December 19

(1) Preliminary, informal sessions commence at 7:30 PM in the Mayor's meeting room.

(2) Executive (closed) sessions may begin at 6:00 PM, 6:30 PM, 7:00 PM or 7:30 PM, depending upon extent of closed agenda items.

No. R-23-20

<b>VOTE OF THE TOWNSHIP COMMITTEE</b>							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mrs. Fasano							
Mr. Preston							
Mayor Walker							

I-Introduced By   S-Seconded By   X- Indicates Vote   NV- Not Voting   AB- Absent