

Minutes of Meeting  
Lake Topanemus Park Commission

Wednesday, July 19, 2023  
Borough Hall  
30 Mechanic Street  
Freehold, New Jersey 07728

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- Call to Order / Statement of Compliance Meeting was called to order at 7:00 pm with the Open Public Meetings Act.

- Roll Call

Commissioners

Present:

Roger Kane  
Kirk Tibbett  
Edward Daley  
Joe Luongo  
Chris Kean  
Mike Phillips  
Greg Jewell

Absent:

Bob Higley

Secretary: Lisa Tiedemann

Guests: Jim Lau, Bill Degman

- Review of minutes from June 21, 2023.

Motion to accept the minutes as presented made by Commissioner Luongo, seconded by Commissioner Tibbett. Abstain: Commissioners Daley and Jewell. All in favor.

- Correspondence –

- Email from Steve Gallo requesting an accounting of in kind hours worked, number of people participating, volunteer hours, meetings and work project days for his report to the DEP for the grant.
- 4 Requests for use of the park
  - Senator Vin Gopal on 8/12/23 12:00pm-4:00pm Stephanie Parze Fundraiser
  - Borough Recreation Commission on 9/9/23 – Family Fun Day
  - Monmouth County Democratic Diversity Awareness Committee on 9/30 – Diversity Day
  - Stephanie Parze Foundation on 10/14/23 with a rain date of 10/21/23 – Evening event. Haunt in the Park Walk, 1.5 mile walk with generated lighting throughout the park. Discussion of parking and safety.

Motion to approve the use of the park for the Senator Vin Gopal – 8/12/23 Stephanie Parze Fundraiser, Borough Recreation Commission – 9/9/23, Monmouth County Diversity Awareness Committee – 9/30/23 Diversity Day and \$350.00 fee and the Stephanie Parze Foundation – 10/14/23 Haunt in the Park Walk, made by Commissioner Daley, seconded by Commissioner Luongo. All in favor.

- Literature for Green Acre Program Grants for playgrounds and urban parks.
- Literature for Game Time Grants – up to \$50,000.00 available for outdoor fitness equipment.

- Treasurer's report –
  - Commissioner Luongo reported a balance as of July 19, 2023 of \$5,5,035.02. Approval requested for recurring monthly expenses toilet rental - \$266.00 and secretarial services \$50.00 as well as boat repair \$21.29, Printing to Go \$52.50, and locks and chains \$44.38. for a total of \$434.17.

Motion to accept report as presented and approval of expenses made by Commissioner Daley, Seconded by Commissioner Tibbett. All in favor.
- Old Business –
  - Lake Restoration – Commissioner Kane requested that all commissioner be available for the September 20, 2023 Lake Topanemus Commissioner Open meeting to meet with the Princeton Hydro representative Chris. The commission will have their regular meeting at 6:00pm and then move to the Freehold Borough Council Meeting Room.
  - Projects for 2023
    - Fishing Pier – Commissioner Daley reported the pier has been ordered and waiting for it to be built.
    - Restoration of lake banks – Commissioner Kane reported that the tree roots just to the right of the boat launch have become a tripping hazard and will have a representative from Abbington Engineering to investigate putting in a bulk head, stone and back filled. Permits will be required from DEP and possibly the county.
    - Picnic areas – Commissioner Kane reported that one BBQ grill has been installed and that buckets to hold ashes will need to be purchased.
    - Website – No report at this time.
- New Business –
  - Work Project Days scheduled:
    - Saturday, July 22, 2023
    - Saturday, July 29, 2023
  - Commissioner Kane reported he has purchased a solar powered motion sensor infra-red camera to be placed on a tree across from the shed.
  - Commissioner Jewell reported that Mrs. Scheer who recently purchased a memorial bench would like to have a small event by the bench.
- Commissioners Report-
  - Commissioner Kean – No report at this time.
  - Commissioner Phillips – Spoke about the property adjacent to his that have trees requiring trimming. He will look into finding out the property owner.
  - Commissioner Tibbett – No report at this time.
  - Commissioner Daley – No report at this time.
  - Commissioner Luongo – Reported that he is seeing a lot of graffiti on trees throughout the park.
  - Commissioner Jewell – Reported that he has prepared a map marking where all the memorialized benches are located.
- Guest Reports –
  - Jim Lau – Questioned whether the power equipment in the shed has been checked and has offered to take care of it.
  - Bill Degman – Nothing at this time.
- Public Comments – None

- Adjournment – Meeting adjourned at 8:17 pm  
Motion to adjourn the meeting made by Commissioner Daley, seconded by Commissioner Luongo.  
All in favor.