

Minutes of Meeting  
Lake Topanemus Park Commission

Wednesday, January 16, 2019  
Borough Hall  
51 West Main Street  
Freehold, New Jersey 07728

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- Call to Order / Statement of Compliance  
Meeting was called to order at 7:00 pm with the Open Public Meetings Act.

- Roll Call  
Commissioners:

	<u>Present:</u>	<u>Absent:</u>
Roger Kane	Bob Higley	Jim Lau
Joe Luongo	Ed Daley	Greg Jewell
Christopher Kean		
Joseph Reilly		

Secretary: Lisa Tiedemann

Guest: Kirk Tibbett

- Review of Minutes -  
The minutes of Wednesday, December 19, 2018 were reviewed.

Motion to accept the minutes as presented made by Commissioner Luongo and seconded by Commissioner Higley. All in favor.

- Reorganization 2019 –
  - Nomination of Roger Kane as Chairman made by Commissioner Reilly, 2<sup>nd</sup> by Commissioner Luongo. All in favor
  - Nomination of Bob Higley as Vice Chairman made by Commissioner Kean, 2<sup>nd</sup> by Commissioner Daley. All in favor.
  - Nomination of Jim Lau as Treasurer made by Commissioner Daley, 2<sup>nd</sup> by Commissioner Luongo. All in favor
  - Nomination of Lisa Tiedemann as Secretary made by Commissioner Higley, 2<sup>nd</sup> by Commissioner Kean. All in favor.
- Correspondence – Nothing to report
- Treasurer’s report –Presented by Commissioner Daley on behalf of Commissioner Lau reported an ending balance as of December 31, 2018 of \$5,805.54 and payment of expenses: \$74.63 for new tarp and usual monthly expenses of \$138.00.

Motion to approve the treasurer’s report as presented and approval of expenditures made by Commissioner Higley, seconded by Commissioner Luongo. All in favor.

- Old Business

- Lake Restoration – Commissioner Kean reported he contacted and received a proposal from Dr. Souza, Princeton Hydro in the amount \$1875.00 which will contract them to write the scope of the grant application. Discussion.

Motion to accept the proposal of Princeton Hydro and Dr. Steve Souza to provide services associated with the preparation of a NJDEP 319(h) Grant Application for Lake Topanemus in the amount of \$1875.00 made by Commissioner Daley, seconded by Commissioner Higley. All in favor.

- Projects for 2019
  - Pedestrian Bridge – Kirk Tibbet reported that he met Joe Bellina with the estimates for the ramps up to the bridge in the amount of \$22,000. Mr. Bellina said the finances were fine contingent on the crane being free. Waiting to hear back from the crane company.
  - Pathway to the bridge – Discussion of materials and how they would be acquired.
  - Parking lot – On hold.
  - Downed trees – It was reported that there were lots of limbs down and identified the Robertsville Road entrance as needing work. Standing dead trees will need removal with the help of the borough works department.
  - Fishing pier– Commissioner Higley reported that he has met with Scott Preston in regards to what they want done, will be meeting with again.
  - Clean up date scheduled for January 26, 2019 at 9:00 am
- New Business – Nothing at this time.
- Commissioner’s Reports
  - Commissioner Higley – Reported he moved the floating dock and tree out of the water.
  - Commissioner Kean – No report at this time.
  - Commissioner Daley – Reported that he spoke with Lauren the LLBean Outdoor representative and she stated they would like to do a snowshoe activity and bonfire using a fire pit in the beach area. They are also planning an Easter egg hunt in the field on Robertsville Road. Commissioner Daley will continue to follow up with her. He also reported that he is looking into the coconut logs used on the shore line and is waiting for information and materials to arrive. He spoke with the local fishermen who reported that prior to the lake freezing the fishing was good and they were catching trout.
  - Commissioner Luongo – No report at this time.
  - Commissioner Reilly – Presented a Pedal Boat Rental Waiver for the commission’s approval, stressed the importance of using PFD’s which will be provided and fitted for each renter and passenger. He stated that a file of signed waivers and releases must be kept on file for two years. It will safeguard the commission and keeps the renter on notice that they will be kept responsible.
- Volunteers Reports – Nothing at this time.
- Guest Reports – Nothing at this time.
- Public Comments – Nothing at this time.
- Adjournment - Meeting adjourned at 7:45 pm. Motion to adjourn meeting made by Commissioner Luongo, seconded by Commissioner Daley. All in favor.