



**Township of Freehold**  
OFFICE OF THE PLANNING BOARD  
One Municipal Plaza, Freehold, NJ 07728

**REORGANIZATION MEETING MINUTES**  
**January 16, 2020**

The Reorganization Meeting of the Planning Board was called to order by Chairman Gatto on Thursday, January 16, 2020 at 7:00 p.m. at the Freehold Township Municipal Building, One Municipal Plaza, Freehold, New Jersey. Chairman Gatto read the Notice of the Open Public Meetings Law: "In accordance with the Open Public Meetings Law, (c.231.P.L. 1975), this meeting was announced by posting the notice on the bulletin board reserved for that purpose; by mailing such notice on January 18, 2019 to the official newspapers of the Township and by filing such notice with the Township Clerk."

**Attendance Roll Call:**

**Present:** Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Coburn, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

**Absent:** Mr. Levy

**Also Present:** Roger McLaughlin, Esq.; Kate Keller, Phillips, Preiss, Grygiel, Leheny & Hughes, Township Planning Consultant; Timothy P. White, Township Engineer and Donna Butch, Administrative Officer.

**Pledge of Allegiance**

**Mr. McLaughlin administered the oaths of office for:**

- Mayor Lester Preston – Class I (1 year)
- Thomas Cook – Mayor's Designee, Class I (1 year) was absent from this meeting and would be sworn in as Mayor's Designee at the next Township Committee meeting.
- Margaret Jahn – Class II (1 year)
- Anthony Ammiano – Class III (1 year)
- Robert Kash – Class IV (4 years)
- Jason Levy – Alternate #3 (2 years) – was absent from this meeting and would be sworn in as Alternate #3 at the next Planning Board meeting.

**Appointment of Temporary Chairman**

A motion was made by Mayor Preston, and seconded by Mr. Ammiano, to appoint Mr. McLaughlin as Temporary Chairman. All in favor, Aye.

**Roll Call – 2020 Planning Board: called by Mr. McLaughlin:**

**Present:** Anthony Ammiano [Class III]; John Bazzurro [Class IV]; Leon Bruno [Class IV];



Patrick Coburn [Class IV]; Richard Gatto [Class IV]; Margaret Jahn [Class II]; Robert Kash [Class IV]; Mayor Lester Preston [Class I]; Robert Shortmeyer [Class IV]; Apryl Kurtz [Alt I] and Kevin Asadi [Alt II].

**Absent:** Thomas Cook [Mayor's Designee, Class I]; Jason Levy [Alt III].

### **Election of Chairman**

On motion from Mr. Shortmeyer, seconded by Mr. Ammiano, Richard Gatto was nominated as Chairman of the Freehold Township Planning Board for 2020. There were no other nominations. The following members voted in the affirmative: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Coburn, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

### **Election of Vice Chairman**

On motion from Mr. Ammiano, seconded by Mayor Preston, Robert Kash was nominated as Vice Chairman of the Freehold Township Planning Board for 2020. There were no other nominations. There was a roll call vote with the following members voting in the affirmative: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Coburn, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

### **Election of Secretary**

On motion from Mr. Ammiano, seconded by Mr. Kash, Robert Shortmeyer was nominated as Secretary of the Freehold Township Planning Board for 2020. There were no other nominations. There was a roll call vote with the following members voting in the affirmative: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Coburn, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi. Mr. Gatto acknowledged and thanked Mr. Shortmeyer for his 30 years of service with the Freehold Township Planning Board.

### **Adoption of the Rules, Regulations and Procedures** (as amended on January 17, 2019)

Mr. Gatto presented the Adoption of the Rules, Regulations and Procedures, as amended on January 17, 2019, and confirmed there were no proposed changes or amendments this year. A motion was made by Mr. Kash, seconded by Ms. Jahn to adopt the Rules and Regulations as presented. There was a roll call vote with the following members voting in the affirmative: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Coburn, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

### **Establishment of the 2020 Meeting Schedule and Reorganization Meeting date for 2021**

On motion from Mayor Preston, seconded by Mr. Ammiano, the Board voted to adopt the 2020 Meeting Schedule, and setting of the 2021 Reorganization Meeting for January 21, 2021. There was a roll call vote with the following members voting in the affirmative: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Coburn, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.



## **Resolutions**

### **Professional Consultants for 2020**

**Appointment of Board Attorney** – Roger McLaughlin, Esq. of McLaughlin, Stauffer and Shockley  
On motion from Mr. Shortmeyer, seconded by Mr. Kurtz, Roger McLaughlin, Esq. was appointed as Board Attorney for 2020. There was a roll call vote with the following members voting in the affirmative: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Coburn, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

**Appointment of Planning Consultant** – Paul A. Phillips of Phillips Preiss, Grygiel, Leheny & Hughes  
On motion from Mr. Shortmeyer, seconded by Mr. Kurtz, Phillips Preiss, Grygiel, Leheny & Hughes was appointed as Planning Consultant for 2020. There was a roll call vote with the following members voting in the affirmative: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Coburn, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

**Appointment of Planning Consultant** – Thomas A. Thomas of Thomas Planning Associates, LLC  
On motion from Mr. Shortmeyer, seconded by Mr. Kurtz, Thomas Planning Associates, LLC was appointed as Planning Consultant for 2020. There was a roll call vote with the following members voting in the affirmative: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Coburn, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

### **Resolution Adopting the “2018 & 2019 Annual Report pursuant to N.J.S.A. 40:55D-70.1”**

There was a motion from Ms. Jahn to adopt the 2018 & 2019 Annual Reports, which was seconded by Mr. Kurtz. Mr. Gatto thanked Todd Brown and Donna Butch for putting the meetings together and clearing out applications for the end of the year. Both Todd and Donna are newly employed with the Planning Board. The Planning Board adopted the 2018 & 2019 Annual Reports with the following members voting in the affirmative: Mayor Preston (abstained), Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Coburn, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

### **Appointment of Engineer** – Timothy P. White, P.E., P.L.S., Township Engineer

On motion from Mr. Ammiano, seconded by Mr. Shortmeyer, Timothy P. White was appointed as Planning Board Engineer for 2020. There was a roll call vote with the following members voting in the affirmative: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Coburn, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

### **Designation of the Official Newspapers** – Asbury Park Press and The News Transcript

On motion from Mr. Ammiano, seconded by Mr. Kash, the Asbury Park Press and The News Transcript were designated as the Official Newspapers for the Freehold Township Planning Board for 2020. There was a roll call vote with the following members voting in the affirmative: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Bruno, Mr. Coburn, Mr. Gatto, Ms. Jahn, Mr. Kash, Mr. Shortmeyer, Ms. Kurtz and Mr. Asadi.

### **Planning Board Sub-Committee Appointments**

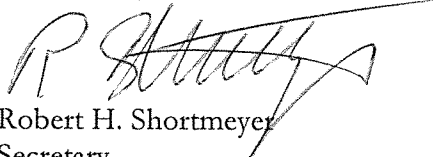
As Chairman, Mr. Gatto appointed the Planning Board Sub-Committees as stated. No formal action was required. Chairman Gatto requested for a copy of the Planning Board Sub-Committees to be attached to these Minutes and disseminated to the Board.



**ADJOURNMENT:**

There being no further business on the reorganization agenda, Mr. Gatto adjourned the reorganization meeting. The reorganization meeting concluded at 7:17 p.m. The Planning Board went directly into the scheduled Regular meeting.

Respectfully Submitted,



Robert H. Shortmeyer  
Secretary